



**Interoffice Memorandum**

October 23, 2018

**TO:** Mayor Teresa Jacobs  
and the Board of County Commissioners

**FROM:** Carrie Mathes, Manager, Procurement Division

**CONTACT:** Andres Salcedo, P. E., Assistant Director, Utilities Department  
(407) 254-9719

**SUBJECT:** Consultant Selection, Request for Proposals Y19-801-TA, Opinion of Value for Pluris Wedgefield, Inc., Water and Wastewater System

**RECOMMENDATION**

Selection of Hartman Consultants, LLC to provide Opinion of Value for Pluris Wedgefield, Inc., Water and Wastewater System, Request for Proposals Y19-801-TA. Further request the Board authorize negotiation and execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$55,000.

The proposals were evaluated by the Procurement Committee on October 17, 2018. Commissioner Pete Clarke was assigned to the Procurement Committee.

**PURPOSE**

This project consists of providing support to Orange County Utilities regarding evaluation and pursuing the potential acquisition of the Pluris Wedgefield, Inc. Water and Wastewater System based upon the request received from the Wedgefield Homeowners Association. This project is located in District 5.

**DISCUSSION**

The Consultant shall provide the professional services associated with the project description and objectives in development of preliminary opinions of cost/value using publicly available data sources, assistance in the collection of data for utility systems, estimation of probable total project costs and project schedules, preparation and execution of testimony as an expert witness on behalf of the County, preparing reports presenting alternative solutions available to the County with the consultant's findings and recommendations, reviewing the layout of the existing facilities, operational data, studies, reports, agreements, and drawings pertaining to the project. The project is anticipated to occur in multiple phases. Specific scope elements for each phase will be negotiated and formalized in amendments to the contract to support the valuation, assessment and negotiations.

Y19-801-TA

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Consultant Selection, Request for Proposals Y19-801-TA, Opinion of Value for Pluris Wedgefield, Inc., Water and Wastewater System

Two proposals were received in response to the Request for Proposals. The proposal submitted by MR Valuation Consulting, LLC scored too low to be considered for award. The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the Request for Proposals. Consensus scores from the Procurement Committee are attached.





**INTEROFFICE MEMORANDUM**

October 2, 2018

TO: Rolando Melo, Senior Contract Administrator  
Procurement Division

FROM: Chayla German, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y19-801-TA / Opinion of Value For Pluris Wedgefield, INC., Water and Wastewater System

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

**1. Hartman Consultant, LLC  
MAJORITY PRIME**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Acius Engineering, LLC.	MBE	27%	Professional Engineer

Total M/WBE Participation Proposed: 27 %  
 Total M/WBE Employment Workforce: 50 %  
**Points: 4**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role

Registered SDV(s) Proposed: 0  
 SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0  
 Displaced Worker(s) Bonus Points: 0

**Total Bonus Points: 0**  
*(includes SDV & Displaced workers)*

**2. MR Valuation Consulting, LLC**  
**MAJORITY PRIME**

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
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**\*\* No MWBE Participation\*\***

Total M/WBE Participation Proposed:                   \*\*  
 Total M/WBE Employment Workforce:               **47%**  
**Points:**                                                       **3**

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
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**\*\* No SDV Participation\*\***

Registered SDV(s) Proposed:                           0  
 SDV Bonus Points:                                       0  
  
 Displaced Worker(s) Proposed:                   0  
 Displaced Worker(s) Bonus Points:               0  
  
**Total Bonus Points:**                               0  
*(includes SDV & Displaced workers)*