



Interoffice Memorandum

November 8, 2018

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Award of Invitation for Bids Y18-1013-KB, Building Automation Systems Preventative Maintenance and Repairs

ACTION REQUESTED:

Approval to award Invitation for Bids Y18-1013-KB, Building Automation Systems Preventative Maintenance and Repairs, to the following low responsive and responsible bidders by Lot listed below, for a 1-year term. Further, request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

BIDDER	LOT	ESTIMATED CONTRACT AWARD AMOUNT
Trane U.S., Inc.	LOT A	\$125,536
Johnson Controls	LOT B	\$144,680
Automated Logic	LOT C	\$40,950

PROCUREMENT:

To provide routine inspection and maintenance for the Building Automation Systems for County facilities.

FUNDING:

Funding is available in account 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, 0001-043-1719-3810.

APPROVALS:

The Facilities Management Division and Business Development Division concur with this recommendation.

REMARKS:

Four bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Price reasonableness has been established based on comparison to City of Orlando and Miami-Dade County pricing for like services. Precision Automation, Inc., requested to withdraw their bid due to math error and received approval by the Procurement Manager.

The solicitation required certified technicians for the proprietary equipment listed in each lot. Due to the proprietary nature of the software in each lot, bidders were required to provide documentation demonstrating manufacturer certified training. Additionally, bidders were required to have a minimum number of qualified personnel to service the County. Recommendation for award is made to the lowest responsive and responsible bidder, for Lot A, Trane U.S., Inc., for Lot B, Johnson Controls, and for Lot C, Automated Logic, who all meet the requirements of this solicitation.




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 5, 2018

TO: Kathy Bozeman, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y18-1013-KB, Building Automation Systems Preventative Maintenance and Repairs**

The Business Development Division evaluated the **3 bids** submitted for this project and found that **none of the bidders** are an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

