




Interoffice Memorandum

November 9, 2018

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Jacqueline Torbert, Manager, Water Division
407-254-9830

SUBJECT: Award of Invitation for Bids Y19-130-MV, Survey and Inspection of
Backflow Prevention Assemblies

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-130-MV, Survey and Inspection of Backflow Prevention Assemblies, to the low responsive and responsible bidder, Howz It Flowin, Inc., in the estimated contract award amount of \$195,000 for a 1-year term. Further request authorization of the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

The Florida Department of Environmental Protection requires that all public water systems maintain a cross connection control program which includes requirements to detect and control cross connections and prevent the backflow of contaminants into the water system. This contract assists the Utilities Cross Connection Control staff in implementing this requirement by providing additional support for inspection for the proper device and testing to ensure the devices are in working order.

FUNDING:

Funds are available in account number 4420 038 1326 3197.

APPROVALS:

The Water Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to Invitation for Bids and were evaluated for responsiveness, responsibility, and price. Howz It Flowin, Inc. is the lowest responsive and responsible bidder. Bid prices reflect a 3% decrease from the most recent contract.

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Y19-130-MV
Survey and Inspection of Backflow Prevention Assemblies

Howz It Flowin, Inc. has proven to have the resources to accomplish the contract requirements and has performed satisfactorily on past contracts with Orange County. Therefore, recommendation for award is made to Howz It Flowin, Inc.

The bid tabulation is below:

Howz It Flowin, Inc.	\$195,000
Aaron's Backflow Services, Inc.	\$345,000




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

October 17, 2018

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-130-MV, Survey and Inspection of Backflow Prevention Assemblies**

The Business Development Division evaluated the **2 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

