



Interoffice Memorandum

REAL ESTATE MANAGEMENT ITEM 1

DATE: November 20, 2018

TO: Mayor Jerry L. Demings
and the
Board of County Commissioners

FROM: Paul Sladek, Manager *PS*
Real Estate Management Division

**CONTACT
PERSON:** Paul Sladek, Manager

DIVISION: Real Estate Management
Phone: (407) 836-7090

**ACTION
REQUESTED:** APPROVAL AND EXECUTION OF RESOLUTIONS REGARDING
AUTHORIZING THE CONDUCT OF COUNTY BUSINESS AT THE
BRANCH OFFICES OF THE ORANGE COUNTY TAX COLLECTOR
AT 4101 CLARCONA OCOEE ROAD, ORLANDO, FLORIDA; 8185
LEE VISTA BOULEVARD, ORLANDO, FLORIDA; 730 SAND LAKE
ROAD, ORLANDO, FLORIDA; 301 SOUTH ROSALIND AVENUE,
ORLANDO, FLORIDA; 10051 UNIVERSITY BOULEVARD,
ORLANDO, FLORIDA; AND 9401 WEST COLONIAL DRIVE,
OCOEE, FLORIDA FOR TAX COLLECTOR BRANCH OFFICES

PROJECT: Tax Collector Branch Offices

Districts 2, 3, 4, and 5

PURPOSE: To provide for the conduct of county business at branch offices of the
Orange County Tax Collector in accordance with law.

ITEMS: Resolution (6)

APPROVALS: Real Estate Management Division
Orange County Tax Collector
County Attorney's Office

REMARKS:

Although a tax collector may generally conduct state business from a branch office, Article 8, Section 1(k), of the Florida Constitution and Subsection 197.332(2) of the Florida Statutes provide that a tax collector may only conduct county business from a branch office if authorized to do so by a resolution of the governing body of the county.

In connection with the Orange County Tax Collector's recent establishment of a new branch office at the West Oaks Mall, it was discovered that resolutions may never have been adopted authorizing the Orange County Tax Collector to conduct county business at its other branch offices.

These Resolutions are being adopted to allow the Orange County Tax Collector to conduct county business at all of its branch locations in accordance with law.