



Interoffice Memorandum

November 30, 2018

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Richard Steiger, Manager, Facilities Management Division
(407) 836-7473

SUBJECT: Approval of Amendment No. 3, Contract Y18-113A, Electrical
Maintenance, Repairs and Replacement Services

ACTION REQUESTED:

Approval of Amendment No. 3, Contract Y18-113A, Electrical Maintenance, Repairs and Replacement Services, with Greater Florida Electrical Contractors, Inc. in the amount of \$300,000, for a revised estimated contract amount of \$1,390,000.

PROCUREMENT:

Additional funding is needed to provide electrical repair, maintenance services, and installation of new electrical fixtures and systems at multiple facilities throughout Orange County. This amendment also modifies the authorization process by decreasing the threshold for assignment of work thus allowing a greater opportunity for the secondary contractors to perform work under the contract.

FUNDING:

Funds are available in account numbers 0001-043-1713-3810, 0001-043-1715-3810, 0001-143-1717-3810, 0001-143-1718-3810, 0001-143-1719-3810, 1009-034-0672-3810 and 1009-043-1716-3810.

APPROVALS:

The Facilities Management Division concurs with this amendment.

REMARKS:

The Board approved award of Y18-113-LC on November 28, 2018, to Greater Florida Electrical Contractors, Inc. as the primary contractor and CNI Electric, Inc. and Heron Electric, Inc. as secondary contractors for a 2-year term. The estimated annual contract amount for Greater Florida Electric Contractors, Inc. under Contract Y18-113A was \$1,000,000.

- Amendment No. 1 changed the scope of services to extend the due date for the final invoice to 30 days from date of service completion. This amendment also deleted Line No. 11, Specialty Equipment Reimbursement at Cost and added

line No. 16, Specialty Equipment and Subcontractor Reimbursement at Cost.
There was no change to the contract amount.

- Amendment No. 2 increased the contract amount by \$90,000 within Procurement's authority to account for the increased use of the contract. The total estimated annual contract amount was revised from \$1,000,000 to \$1,090,000.