



January 8, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Vickie Weaver, Project Manager, Orange County Convention Center
407-685-5165

SUBJECT: Award of Invitation for Bids Y19-600-TJ, Orange County Convention Center Food Services Renovations Equipment for Food Courts A & B Cafe

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-600-TJ, Orange County Convention Center Food Services Renovations Equipment for Food Courts A & B Cafe, to the low responsive and responsible bidder, 7Gens, LLC in the total award amount of \$864,492.

PROCUREMENT:

This contract will provide new kitchen equipment for essential services to serve clients and visitors through the upgrade of Orange County Convention Center cafes and kitchens.

FUNDING:

Funding is available in account number 4430 035 0960-58 6410 and 4430 035 0960-58 4123.

APPROVALS:

The Orange County Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Clark Food Service Equipment was deemed non-responsive for failure to submit the mandatory revised bid response form.

Bids Y19-600-TJ, Orange County Convention Center Food Services Renovations
Equipment for Food Courts A & B Cafe

The recommendation to award is either on an all-or-none basis to the lowest responsive and responsible bidder or to award on a lot-by-lot basis to the lowest responsive and responsible bidder, whichever is in the best interest of the County. The option of awarding lot-by-lot resulted in a cost savings of less than 1%; therefore, it was determined that the best interest of the County is an all-or-none, single award, avoiding the administrative cost of administering multiple contracts. Administration of this contract requires time-sensitive coordination between the County and general contractors installing this equipment. The lowest responsive and responsible bidder, 7Gens, LLC, meets all of the requirements of this solicitation. Therefore, recommendation for award is made to 7Gens, LLC.

The bid tabulation is as follows:

VENDORS	Lot 1	Lot 2	Total Lot 1 and 2, Food Court A and B (Groups 1,2,3,4)
7Gens, LLC	\$ 403,226.00	\$ 461,266.00	\$864,492.00
Great Lakes West	\$ 401,141.85	\$ 463,642.17	\$864,784.02
WH Reynolds Distributor	\$ 420,985.00	\$ 486,150.00	\$907,135.00
Sam Tell and Son, Inc.	\$ 451,589.07	\$ 501,764.52	\$953,353.59
Clark Food Service Equipment			Non-Responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

November 20, 2018

TO: Todd Jackson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-600-TJ, OCCC Food Services Renovations Equipment for Food Courts A & B**

The Business Development Division evaluated the **4 bids** submitted for this project and found that **none of the bidders are** Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson