



Interoffice Memorandum

March 6, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: 

Carrie Mathes, Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
PHONE: (407) 836-0050

SUBJECT: Consultant Selection, Request for Proposals Y19-806-EB, Completion of Design Services for Corrections Buildings D, E and F Mechanical and Fire Protection Upgrades

RECOMMENDATION:

Selection of one firm and an alternate to provide Completion of Design Services for Corrections Buildings D, E and F Mechanical and Fire Protection Upgrades, Request for Proposals Y19-806-EB, from the following firms listed alphabetically. Further recommend the Board authorize execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$1,500,000.

- SGM Engineering, Inc.
- TLC Engineering for Architecture, Inc.

This item was evaluated by the Procurement Committee on March 6, 2019. Commissioner Christine Moore was assigned to the Procurement Committee.

PURPOSE

To select a firm to provide professional services to complete the design of the Corrections Buildings D, E and F mechanical and fire protection upgrades project which is at 60% completion.

DISCUSSION

The design services required under this contract will bring the existing 60% design/construction documents through project completion. The intent is to upgrade the existing smoke control system and to replace the building automation system at Corrections Buildings D, E and F to meet current code requirements. The smoke control system will be a dedicated system separate from the existing HVAC system. The newly designed system will be controlled by the fire alarm system.

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The consensus scores from the Procurement Committee are attached.



INTEROFFICE MEMORANDUM

March 1, 2019

TO: Elia Batista, Senior Contract Administrator
Procurement Division

FROM: ^{A.B.} Angela Brown, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y19-806-EB / Completion of Design Services for Corrections Buildings D, E, and F
Mechanical and Fire Protection Upgrades

APPROVED: Sheena Ferguson

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. **SGM ENGINEERING, INC.**
Minority Prime- AIM

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Rhodes + Brito Architects, Inc.	African American Male	17%	Architecture
Bowen Engineering Corporation	Hispanic Male	*5%	Structural Engineering
Montgomery Consulting Group, Inc.	White Female	5%	Cost Estimation

*Proposer indicates a projected percentage of 3% on Form B, however, Form M-1 indicates a subcontract percentage/amount of 5%. Per the RFP, if percentages or dollar values listed on Form M-1 differ from percentages or dollar values listed on Form B and C of the proposal, the values listed on this Letter of Intent will supercede for RFP scoring/evaluation. Proposer is given credit for the 5% projected percent allocation indicated on Form M-1.

Total M/WBE Participation Proposed: 27%
Total M/WBE Employment Workforce: 55%
Points: 5

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Roger A. Repstein, PE, AIA,CGC dba RDC	2	QA/QC & Construction Engineering

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)

2. TLC ENGINEERING FOR ARCHITECTURE, INC.

Majority Prime

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
AVCON, Inc.	Asian Pacific Male	15%	M/E Fire Protection Engineering Support
Rhodes + Brito Architects, Inc.	African American Male	15%	Architecture

Total M/WBE Participation Proposed: 30%
Total M/WBE Employment Workforce: 39%
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Above Group Engineering, Inc.	2	HVAC Engineering

Registered SDV(s) Proposed: 1
SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)

M/WBE participation in the Proposals is scored by the Business Development Division. The M/WBE participation is evaluated based on a completed Schedule of subcontracting M/WBE participation form and the Employment Data report.

The scoring for M/WBE participation shall be as follows:

5 points

- Certified Orange County M/WBE firm proposing 27% M/WBE sub consultant utilization AND 24% minority/women workforce
- M/WBE Joint Venture with 24% workforce

4 points

- Certified Orange County M/WBE firm proposing 27% M/WBE sub consultant utilization OR 24% minority/women workforce
- Non-M/WBE firm proposing 27% M/WBE sub consultants utilization AND 24% minority/women workforce
- M/WBE Joint Venture with less than 24% workforce

3 points

- Certified Orange County M/WBE firm, BUT has not stated that 27% of the contract will be utilized by M/WBE sub consultants AND 24% of their workforce does not consist of minority/women
- Non-M/WBE firm but will subcontract 27% of their ultimate fee to M/WBE sub consultant OR 24% workforce minority/women

2 points

- The proposer has certified by written statement that they will comply with the Orange County M/WBE Ordinance, OR their written statement is less responsive than the previous criteria.

1 point

- Will not comply with the Orange County Ordinance as it relates to the M/WBE subcontract utilization and the Minority/Women workforce goals.

0 points

- There is no M/WBE sub-consultant utilization and no percentage of minority/women workforce

NOTE: 51/49 minority/majority joint ventures, meeting the MBE/WBE criteria with at least 24% minority/women combined workforce in the official/manager/supervisor, professional technician, apprentice and intern/co-op categories, will receive 5 points regardless of the proposed utilization of M/WBE sub-consultants. Minority/majority joint ventures with less than 24% of its workforce consisting of minority and/or women in the categories mentioned above will receive 4 points although it will be considered an MBE or WBE.

If it is determined that your firm is not approved as an M/WBE joint venture your proposal will be considered as a majority joint venture and will be scored accordingly. Include all required joint venture documentation as indicated in the RFP as part of your proposal.