



Interoffice Memorandum

April 1, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Terry Devitt, Acting Deputy Director, Convention Center
407-685-9867

SUBJECT: Award of Invitation for Bids Y19-1017-MV, Emergency Generator
Inspections, Maintenance and Repairs at Convention Center West
Concourse

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1017-MV, Emergency Generator Inspections, Maintenance and Repairs at Convention Center West Concourse, to the low responsive and responsible bidder, Cummins, Inc., in the estimated contract award amount of \$574,206 for a 3-year term. Further request authorization for the Procurement Division to renew the contracts for two additional 1-year terms.

PROCUREMENT:

To provide maintenance and repair services for emergency generators at the Convention Center West Concourse.

FUNDING:

Funds are available in account number 4430-035-0933-3810.

APPROVALS:

The Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Ring Power Corporation and TAW Power Systems, Inc. were deemed non-responsive for adding terms to their bid.

Emergency Generator Inspections, Maintenance and Repairs at Convention Center West Concourse

The lowest responsive and responsible bidder, Cummins, Inc., has the ability and resources to perform in a satisfactory manner.


The bid tabulation is as follows:

Cummins, Inc.	\$574,206.00
PowerSecure Services, Inc.	\$663,765.00
Riteway Building Services, Inc.	\$1,089,667.50
Ring Power Corporation	Non-Responsive
TAW Power Systems, Inc.	Non-Responsive

BUSINESS DEVELOPMENT DIVISION

February 28, 2019

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-1017-MV, Emergency Generator Inspection, Maintenance and Repairs at OCCC**

The Business Development Division evaluated the **3 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Ferguson, Manager, Business Development Division