



April 4, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Terry Devitt, Acting Deputy Director, Orange County Convention Center  
407-865-9867/9719

SUBJECT: Award of Invitation for Bids Y19-1033-PD, Door Inspection, Preventative  
Maintenance Repair and Testing at the Orange County Convention Center

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1033-PD, Door Inspection, Preventative Maintenance Repair and Testing at the Orange County Convention Center, to the low responsive and responsible bidder, J Newton Enterprises, Inc. in the estimated contract award amount of \$1,040,748 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

To provide labor, equipment, and materials to perform scheduled and non-scheduled maintenance and testing on approximately 318 glass fire doors, smoke evacuation doors, ADA compliant doors and miscellaneous doors.

FUNDING:

Funding is available in account number 4430-035-0922-3810.

APPROVALS:

The Convention Center and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. J Newton Enterprises, Inc. is the low responsive and responsible bidder. Staff has determined the price is fair and reasonable based on previous contracts for the same service.

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Award of Invitation for Bids Y19-1033-PD, Door Inspection, Preventative Maintenance  
Repair and Testing at the Orange County Convention Center

Bid tabulation is as follows:

<u>Bidder</u>	<u>Total Bid</u>
J Newton Enterprises, Inc.	\$1,040,748
Stanley Access Technologies, LLC	\$11,010,138




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

March 22, 2019

TO: Perry Davis, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-1033-PD, Door Inspection, Preventative Maintenance, Repair and Testing**

The Business Development Division evaluated the **2 bids** submitted for this project and found that the **bidders are not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

