



Interoffice Memorandum

April 3, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Sara Flynn-Kramer, Manager, Capital Projects Division
PHONE: (407) 836-0050

SUBJECT: Consultant Selection, Request for Proposals Y19-809-EB, Design
Services for Orange County Sheriff's Office Central Complex HVAC Air
Handling Unit Replacement

RECOMMENDATION:

Selection of one firm and an alternate, to provide Design Services for Orange County Sheriff's Office Central Complex HVAC Air Handling Unit Replacement, Request for Proposals Y19-809-EB, from the following firms listed alphabetically. Further recommend the Board authorize execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$220,000.

Hanson Professional Services, Inc.
SGM Engineering, Inc.

This item was evaluated by the Procurement Committee on April 3, 2019. Commissioner Mayra Uribe was assigned to the Procurement Committee.

PURPOSE

The selected firm will provide professional services to design the replacement of Sheriff's Office Central HVAC Air Handling Unit.

DISCUSSION

The design services required under this contract will upgrade the existing HVAC system by replacing the existing air distribution equipment that includes air handling units, air terminal units, balancing condenser water flow, commissioning, balancing air terminal units, etc.

Four proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. The consensus scores from the Procurement Committee are attached.

RFP Y19-809-EB
ORANGE COUNTY SHERIFF'S OFFICE CENTRAL COMMAND HVAC AIR HANDLING UNIT (AHU) REPLACEMENT

	PROJECT MANAGER		PROJECT TEAM		M/WBE PARTICIPATION		LOCATION		VOLUME		SCOPE		VETERAN S	DISPL. WORKER	TOTAL
WEIGHT:	25		15		15		10		5		30		2	1	
FIRM NAME:	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
Hanson Professional Services, Inc.	5.00	125.00	5.00	75.00	4.00	60.00	5.00	50.00	4.00	20.00	5.00	150.00			480.00
SGM Engineering, Inc.	4.00	100.00	3.00	45.00	5.00	75.00	5.00	50.00	4.00	20.00	4.00	120.00	2.00		412.00



INTEROFFICE MEMORANDUM

March 8, 2019

TO: Elia Batista, Senior Contract Administrator
Procurement Division

FROM: Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y19-809-EB/ Orange County Sheriff's Office Central Complex HVAC Air Handling Unit Replacement

APPROVED: *Sheena Ferguson*

The M/WBE participation goal for this RFP is 27% and the M/WBE Employment Workforce goal is 24%. Listed below are respondents to the subject RFP with their sub-consultants and M/WBE participation score on a one (1) to five (5) scale:

1. Above Group, Inc.
Registered SDV

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
BASE Consultants, Inc.	WBE	5%	Structural Engineering
Electrical Design Associates, Inc.	WBE	17%	Electrical Engineering Support
Rhodes + Brito Architects, Inc.	MBE	5%	Architectural

****Prime is a Registered SDV****

Total M/WBE Participation Proposed: 27 %
Total M/WBE Employment Workforce: 0 %
Points: 3

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role

Registered SDV(s) Prime Proposer: 0
SDV Bonus Points: 5

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 5
(Includes SDV & Displaced workers)

2. Hanson Professional Services Inc.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Tags Engineering, LLC.	WBE	27%	Mechanical Engineering

Total M/WBE Participation Proposed: 27 %
Total M/WBE Employment Workforce: 35 %
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Displaced workers)

3. RGD & Associates dba RGD Consulting Engineers
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Bowen Engineering Corp	MBE	10%	Structural Engineering/Structural Engineering of Record
**MRI Architectural Group, Inc.	MBE	17%	Architecture

~~**No LOI for MRI Architectural Group, Inc. **~~

Total M/WBE Participation Proposed: 10 %
 Total M/WBE Employment Workforce: 49 %
Points: 3

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role

Registered SDV(s) Proposed: 0
 SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0
 Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Displaced workers)

4. SGM Engineering, Inc.
 Minority PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Bowen Engineering Corporation	MBE	5%	Structural Engineering
Eleven18 Architecture, P.L.	WBE	17%	Architect
Montgomery Consulting Group, Inc.	WBE	5%	Cost Estimation

Total M/WBE Participation Proposed: 27 %
 Total M/WBE Employment Workforce: 55 %
Points: 4

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Points	SDV Sub-consultant Role
Roger A. Repstien	2	Construction Administration QA/AC

Registered SDV(s) Proposed: 1
 SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0
 Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2
(Includes SDV & Displaced workers)