



## Interoffice Memorandum

April 24, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Rich Steiger, Manager, Facilities Management Division  
(407) 836-7473

SUBJECT: Award of Invitation for Bids Y19-168-AV, Fire Protection Systems Preventative Maintenance and Repairs

### ACTION REQUESTED:

Approval to award Invitation for Bids Y19-168-AV, Fire Protection Systems Preventative Maintenance and Repairs, to the low responsive and responsible bidder, National Fire Protection, LLC, in the estimated contract award amount of \$648,946.85 for Lot A and \$233,948.50 for Lot B for the base year. Further request authorization for the Procurement Division to renew the contract for option years one and two.

### PROCUREMENT:

This contract will provide preventative maintenance and repairs to fire protection systems.

### FUNDING:

Funding is available in accounts - 0001-043-1713-3810, 0001-043-1715-3810, 0001-043-1717-3810, 0001-043-1718-3810, 0001-043-1719-3810 for Lot A and 1009-034-0672-3810, 1009-034-0692-3810 for Lot B.

### APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

### REMARKS:

Three bids were received in response to this Invitation for Bids (IFB) and were evaluated for responsiveness, responsibility, and price reasonableness. Impact Fire Services, LLC was deemed non-responsive for failing to provide the revised bid response form. Fire & Life Safety America was deemed non-responsive for failing to provide a complete revised bid response form and failure to provide required documentation identified in the IFB.

Services covered by this contract include inspection, testing, and as needed maintenance and repair services. National Fire Protection, LLC has the necessary manpower and equipment to perform this contract. Staff has determined that bid prices are reasonable based on comparison to previous contract prices with an increase in services. National Fire Protection, LLC meets all specifications and requirements of the solicitation. Therefore, recommendation for award is made to National Fire Protection, LLC.

Y19-168-AV, Fire Protection Systems Preventative Maintenance and Repairs

Bid tabulation is as follows:

**Bidder**

**Lot A**

National Fire Protection, LLC

Base Year	\$ 648,946.85
Option Year 1	\$ 639,937.85
Option Year 2	\$ 648,950.85
Total Estimated Bid	\$1,937,835.55

Fire & Life Safety America  
Impact Fire Services, LLC

Non-Responsive  
Non-Responsive

**Lot B**

National Fire Protection, LLC

Base Year	\$233,948.50
Option Year 1	\$214,161.50
Option Year 2	\$214,161.50
Total Estimated Bid	\$662,271.50

Fire & Life Safety America  
Impact Fire Services, LLC

Non-Responsive  
Non-Responsive




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**BUSINESS DEVELOPMENT DIVISION**

April 24, 2019

**TO:** Ana Villalona, Senior Purchasing Agent  
Procurement Division

**FROM:** Kesi Warren, Senior Contract Administrator   
Business Development Division

**SUBJECT:** Business Development Division Bid Evaluation

**PROJECT:** IFB #Y19-168-AV, Fire Protection Systems Testing, Inspection and Repairs

The Business Development Division evaluated the 1 bid submitted for this project and found that the **bidder is not** an Orange County Certified Minority Women Business Enterprises. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

