



June 10, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

CONTACT: Kris RiCharde, Enterprise IT Manager, Information Systems and Services
Division
407-836-5209

SUBJECT: Award of Invitation for Bids Y19-1095-PD, Web and Document
Accessibility Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1095-PD, Web and Document Accessibility Services, to the low responsive and responsible bidder, Onix Networking Corporation in the estimated contract award amount of \$171,600 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

This contract will provide services required to conform digital content available through the County websites, mobile applications and social media platforms to the Orange County Accessibility Statement and its policies and procedures.

FUNDING:

Funding is available in account number 0001-031-0503-3197.

APPROVALS:

The Information Systems and Services and Business Development Divisions concur with this recommendation.

REMARKS:

Eight bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. Onix Networking Corporation is the low responsive and responsible bidder. The bid submitted by NetCentric Technologies dba Common Look was determined to be non-responsive due to qualifying their bid. Newgen North America was determined to be non-responsive do to not submitting the revised Bid Response Form.

Bid tabulation is as follows:

<u>Bidder</u>	<u>Total Bid</u>
Onix Networking Corporation	\$171,600
SeeWriteHear	\$301,520
ADA Site Compliance	\$386,100
T Base Communications	\$870,250
Criterion	\$1,919,020
Agilitech Solutions	\$1,976,000
NetCentric Technologies dba Common Look	non-responsive
Newgen North America	non-responsive




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

June 5, 2019

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y19-1095-PD, Web and Document Accessibility Service

The Business Development Division evaluated the **6 bids** submitted for this project. None of the bidders were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. The scope of services for the Web and Document Accessibility Service had M/WBE availability. One firm is certified. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

