



## Interoffice Memorandum

July 12, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Deodat Budhu, P.E., Manager, Roads and Drainage Division  
(407) 836-7871

SUBJECT: Award of Invitation for Bids Y19-1089-AV, Right-of-Way  
Mowing – Three Points Area Section IV

### ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1089-AV, Right-of-Way Mowing – Three Points Area Section IV, to the low responsive and responsible bidder, GroundTek of Central Florida, LLC, in the estimated contract award amount of \$176,600 for the base year. Further request authorization for the Procurement Division to exercise option years one and two.

### PURPOSE:

This contract will provide right-of-way mowing for County owned properties.

### FUNDING:

Funding is available in account number 1002-072-2906-3816.

### APPROVALS:

The Roads and Drainage Division and Business Development Division concur with this recommendation.

### REMARKS:

Two bids were received from pre-qualified bidders in response to this Invitation for Bids and were evaluated for responsiveness, responsibility and price reasonableness. GroundTek of Central Florida, LLC has a satisfactory record of performance and is considered responsible. Prices have been determined reasonable as compared to current contracted pricing. Therefore, award is recommended to GroundTek of Central Florida, LLC.

Page 2 of 2  
Award of Invitation for Bids Y19-1089-AV  
Right-of-Way Mowing – Three Points Area Section IV

The bid tabulation is as follows:

GroundTek of Central Florida, LLC	Base Year	\$176,600
	Option Year 1	\$189,255
	Option Year 2	\$202,310
	Total Estimated Bid	\$568,165
AmeriScapes Landscape Management Services, LLC	Base Year	\$308,000
	Option Year 1	\$322,275
	Option Year 2	\$336,550
	Total Estimated Bid	\$966,825




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

June 27, 2019

TO: Ana Villalona, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y19-1089-AV, Right of Way Mowing – Three Points Area Section IV  
(Pre-qualified Contractors Roads and Drainage)**

The Business Development Division evaluated the **2 bids** submitted for this project and found that this contract may be awarded to **GroundTek of Central Florida, LLC**, a Certified Minority/Women Business Enterprise (M/WBE) bidder. The Orange County certified firm is the lowest bidder on the pre-qualified contractors Roads and Drainage listing for scope of services for Right of Way Mowing – Three Points Area Section IV. Hence, the bid preference program does not apply, per the County's M/WBE Ordinance, Section 17-324.

c: Sheena Ferguson, Manager, Business Development Division



## BID COMPARISON

### Y19-1089-AV, Right of Way Mowing - Three Points Area, Section IV

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (6%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	GroundTek of Central Florida, LLC (HM)	\$568,165.00				
2nd Low	AmeriScapes Landscape Management Services, LLC	\$966,825.00	\$398,660	70.17%		