



July 16, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Jennifer Cummings, Environmental Program Supervisor
Public Works Department
407-836-7795

SUBJECT: Award of Invitation for Bids Y19-1117-PD, Median Tree Program

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1117-PD, Median Tree Program, to the low responsive and responsible bidder, James F. McCann, Inc. in the estimated contract award amount of \$3,774,230 for a 3-year term.

PROCUREMENT:

This contract will provide all manpower, equipment, and materials for the removal of existing sod on right of way medians and replace with new sod, trees, and shrubs as designed by the County. This includes maintenance of newly installed landscape for two years.

FUNDING:

Funding is available in account number 1002-072-5143-6311.

APPROVALS:

The Public Works Department and Business Development Division concur with this recommendation.

REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for price, responsiveness, and responsibility. James F. McCann, Inc. is the low responsive and responsible bidder. The bid submitted by James F. McCann, Inc. was determined to be fair and reasonable by staff when compared to past contracts for like services. The bids submitted by LaFleur Nurseries and Garden Center, LLC and Greenleaf Landscape Maintenance, Inc. was determined to be non-responsive due to references not responding to our outreach.

Bid tabulation is as follows:

| <u>Bidder</u> | <u>Total Bid</u> |
|--|------------------|
| James F. McCann, Inc. | \$3,774,230 |
| LaFleur Nurseries and Garden Center, LLC | Non-responsible |
| Greenleaf Landscape Maintenance, Inc. | Non-responsible |




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

July 17, 2019

TO: Perry Davis, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-1117-PD, Median Tree Program**

The Business Development Division evaluated the **1 bid** submitted for this project. **The bidder** was not an Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. The scope of services for the Median Tree Program had M/WBE availability. Nine firms are certified. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

