



Interoffice Memorandum

July 15, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Lavon B. Williams, Manager, Community Action Division
407-836-5614

SUBJECT: Award of Invitation for Bids Y19-1125-AV, Community Center Security Alarm Monitoring, Inspection, Repair, and Installation Services

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1125-AV, Community Center Security Alarm Monitoring, Inspection, Repair, and Installation Services, to the sole responsive and responsible bidder, J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc., in the estimated contract award amount of \$157,527 for a 3-year term. Further, request authorization for the Procurement Division to renew the contract for two additional 1-year terms.

PROCUREMENT:

This contract will provide security monitoring, installation, and repair equipment throughout the County's community centers.

FUNDING:

Funding will be available in account 0001-062-2416-3810.

APPROVALS:

The Community Action Division and Business Development Division concur with this recommendation.

REMARKS:

One bid was received in response to this Invitation for Bids and was evaluated for responsiveness, responsibility, and price reasonableness. The sole bidder, J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc., has the necessary manpower and equipment to perform this contract.

Y19-1125-AV, Community Center Security Alarm Monitoring, Inspection, Repair, and Installation Services

The scope of work for this solicitation requires that the bidder provide labor for installing security monitoring equipment at old and new locations. Many companies which provide security monitoring do not provide labor for inspection, installation, and repair.

Staff has determined the bid prices of J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc. are reasonable based on comparison to previous contract prices. J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc., meets all specifications and other requirements of the solicitation. Therefore, recommendation for award is made to J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc.

To ensure an open and competitive bid process, the Invitation for Bids was posted on the Orange County website. A query from staff to potential bidders that declined to compete on this project resulted in the following:

- Dynamic Security of Florida – Did not respond to our inquiry.
- Red Hawk Fire & Security – Did not respond to our inquiry.

Bid tabulation is as follows:

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| J. Lane Enterprises dba Lane Electronics & Alarm Systems Inc. | \$ 157,527 |
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Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

July 24, 2019

TO: Sheena Ferguson, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB #Y19-1125-AV, Community Center Security Alarm Monitoring, Inspection, Repair and Installation Services**

The Business Development Division evaluated the **1 bid** submitted for this project. The **bidder is not an** Orange County Certified Minority/Women Business Enterprise (M/WBE) firm. The scope of services for the Community Center Security Alarm Monitoring, Inspection, Repair and Installation Services had M/WBE availability. At the time of bid opening one firm was certified. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

