



July 16, 2019

TO: Mayor Jerry L. Demings
and the Board of County Commissioners

FROM:  Carrie Mathes, Manager, Procurement Division

Contact: Sara Flynn-Kramer, Manager, Capital Projects Division
(407) 836-0048

SUBJECT: Consultant Selection, Request for Proposals Y19-821-RC, Design
Services for the Orange County Cultural Community Center

RECOMMENDATION

Selection of one firm and an alternate to provide Design Services for the Orange County Cultural Community Center, Request for Proposals Y19-821-RC, from the following firms listed alphabetically. Further, request the Board to authorize the Procurement Division to negotiate and execute the final contract, provided that it does not exceed the budget of \$550,000.

C.T. Hsu & Associates, P.A.
Rhodes + Brito Architects Inc.

The proposals were evaluated by the Procurement Committee on July 3, 2019. Commissioner Victoria P. Siplin was assigned to the Procurement Committee.

PURPOSE

The purpose of this contract is to select a firm to provide design services for the Orange County Cultural Community Center. This Project is located in District 6.

DISCUSSION

The project will consists design services for of approximately 14,000-square feet footage of interior renovations. The current building is an abandoned Goodings grocery store that has gone through the selective demolition process and is construction ready. The new building will include administrative/office spaces, computer lab, conference rooms, educational classrooms, ballroom, and catering kitchen. Utilities, including sanitary and water, are currently available and will be redesigned and updated to accommodate the anticipated needs of the building functions and meet code requirements. Additional hardscape, including a porte-cochere, access walks, and utility aprons, will be incorporated along included with the site improvements.

The Consultant will perform the following services:

1. Project Program Development
2. Project Data/Information Gathering
3. Design Development
4. Bidding Services
5. Construction Contract Documents
6. Technical Support Services
7. Contract Administration

District 6 is in need of a multipurpose, high use facility that caters to community-based programs in the area. The citizens of the surrounding area have requested a center where constituents can gather for group activities, social support, public information, and other purposes. Having access to a center within the surrounding area will give the community a great resource for the continued development of life skills, education, and professional skills that will be beneficial.

Two proposals were received in response to the Request for Proposals (RFP). The Procurement Committee evaluated the proposals in accordance with the criteria set forth in the RFP. Consensus scores from the Procurement Committee are attached.

RFP# Y19-821-RC
DESIGN SERVICES FOR THE ORANGE COUNTY CULTURAL COMMUNITY CENTER

	PROJECT MANAGER		PROJECT TEAM		M/WBE PARTICIPATION		LOCATION		VOLUME		SCOPE		VETERANS	DISPL. WORKER	TOTAL
WEIGHT:	25		15		15		10		5		30		2	1	
POINT STRUCTURE: 1= Poor 4= Above Avg. 2= Below Avg. 5= Excellent 3= Average	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	BONUS POINTS	BONUS POINTS	
FIRM NAME:															
Rhodes + Brito Architects	5.00	125.00	4.00	60.00		75.00	5.00	50.00	4.00	20.00	5.00	150.00	2.00	-	482.00
C.T. Hsu & Associates, P.A.	-	-	5.00	75.00		75.00	5.00	50.00	5.00	25.00	4.00	120.00	-	-	345.00



INTEROFFICE MEMORANDUM

June 12, 2019

TO: Rochelle Chambers, Senior Contract Administrator
Procurement Division

FROM: Chayla German, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division M/WBE Proposal Evaluation

PROJECT: Y19-821-RC/ DESIGN SERVICES FOR THE ORANGE COUNTY CULTURAL
COMMUNITY CENTER

APPROVED: *Aheena Ferguson*

Below are the respondents to the subject RFP with their firm's certified Minority/Women Business Enterprise (M/WBE) sub-consultants, Minority Business Enterprise Workforce and Women Business Enterprise Workforce goals:

1. C.T. Hsu + Associates, P.A.
MAJORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
BASE Consultants, Inc.	WBE	5%	Structural Engineering
Carlsson Construction Estimators, Inc.	WBE	4%	Cost Estimating
Coyle & Caron, Inc.	WBE	4%	Landscape Architecture
SGM Engineering, Inc.	MBE	12%	Mechanical Engineering
SGM Engineering, Inc.	MBE	7%	Electrical Engineering
Tri3 Civil Engineering Design Studio, Inc.	WBE	3%	Civil Engineering

Total M/WBE Participation Proposed: 35 %
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 42%
Total WBE Workforce: 17%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
None		

Registered SDV(s) Proposed: 0
SDV Bonus Points: 0

Displaced Worker(s) Proposed: 0
Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 0
(Includes SDV & Displaced workers)

2. Rhodes + Brito Architects
(AFAM-1)
MINORITY PRIME

M/WBE Sub-consultant(s)	M/WBE Classification	Projected %	Sub-consultants Role
Advanced Structural Design, Inc.	MBE	4%	Structural Engineering
Ramski & Company, Inc.	WBE	5%	Interior Design
SGM Engineering, Inc.	MBE	18%	Mechanical Engineering/Electrical Engineering

Total M/WBE Participation Proposed: 27 %
M/WBE Sub consultant participation Weighted Score: 37.5

Total M/WBE Workforce: 40%
Total WBE Workforce: 17%
Minority Workforce and Women Workforce Weighted Score: 37.5

Total M/WBE Participation Weighted Score: 75

Registered Service-Disabled Veteran(s) (SDV) Sub-consultant	Projected %	SDV Sub-consultant Role
Blue Cord Design and Construction, LLC	4%	Constructability and Quality Control

Registered SDV(s) Proposed: 1

SDV Bonus Points: 2

Displaced Worker(s) Proposed: 0

Displaced Worker(s) Bonus Points: 0

Total Bonus Points: 2

(Includes SDV & Displaced workers)