



## Interoffice Memorandum

July 30, 2019

TO: Mayor Jerry L. Demings  
and the Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Captain William Steele, Jr., Infrastructure and Asset Management  
Division  
407-836-9504

SUBJECT: Award of Invitation for Bids Y19-197-SW, EMS Medications

### ACTION REQUESTED

Approval to award Invitation for Bids Y19-197-SW, EMS Medications, to the four low responsive and responsible bidders by line item for a 1-year term, in the estimated contract award amounts listed below. Further request authorization for the Procurement Division to renew the contracts for four additional 1-year terms.

	<i>Primary Source of Supply</i>	<i>Secondary Source of Supply</i>	<i>Tertiary Source of Supply</i>	<i>Estimated Contract Amount</i>
Florida Discount Drugs dba Taylor's Pharmacy	Item No. 5, 19, 24, and 29	Item No. 33	Item No. 2, 3, 7, 12, 13, 15, 16, 18, 20, 22, 25, 27, 29, 30, 31, 36, 37 and 38	\$306,440.25
Henry Schein, Inc.	Item No. 2, 4, 7, 15, 22, 25, 27, 29, 35 and 36	Item No. 1, 3, 6, 8, 9, 10, 12, 14, 16, 18, 24, 31, 37 and 38	Item No. 5, 11, 17, 19, 21, 23, 26, 28, 32 and 34	\$362,151.97
Medline Industries, Inc.	Item No. 3, 8, 9, 10, 11, 13, 17, 23, 28, 32 and 34	Item No. 11, 20, 21, 26, 30, 35 and 36	Item No. 1, 4, 6, 14 and 33	\$376,270.05
Bound Tree Medical LLC	Item No. 1, 6, 12, 14, 16, 18, 20, 21, 26, 30, 31, 33, 37 and 38	Item No. 2, 4, 5, 7, 13, 15, 17, 19, 22, 23, 25, 27, 28, 29, 32 and 34	Item No. 5, 8, 9, 10, 24 and 35	\$464,875.42

### PROCUREMENT

The contract will provide medications to the Fire Rescue Department for the delivery of emergency medical services.

### FUNDING

Funding is available in account number 0009-034-0630-4139.

### APPROVAL

The Fire Rescue Department and Business Development Division concur with this recommendation.

### REMARKS

Four bids were received and evaluated for responsiveness, responsibility, and price. Award is recommended to the lowest responsive and responsible bidders, Bound Tree Medical LLC, Florida Discount Drugs dba Taylor's Pharmacy, Henry Schein, Inc., and Medline Industries, Inc. These four bidders meet all of the requirements of this solicitation.

Multiple awards are necessary to meet the projected demands. Award is made on an item by item basis to maximize cost savings. Secondary and tertiary sources of supply are recommended to ensure continuity during manufacturing shortages.

Therefore, recommendation for award is made to Bound Tree Medical LLC, Florida Discount Drugs dba Taylor's Pharmacy, Henry Schein, Inc., and Medline Industries, Inc.

The bid tabulation is as follows:

Florida Discount Drugs dba Taylor's Pharmacy	\$306,440.25
Henry Schein, Inc.	\$362,151.97
Medline Industries, Inc.	\$376,270.05
Bound Tree Medical LLC	\$464,875.42




Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

May 16, 2019

TO: Sherry Wooten, Senior Purchasing Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator   
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y19-197-SW, EMS Medications

Business Development Division evaluated the **4 bids** submitted for this project. None of the bidders are Orange County Certified Minority/ Women Business Enterprise (M/WBE) firms. The scopes of services for the EMS Medications project had no M/WBE availability. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

