



Interoffice Memorandum

August 8, 2019

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From: Carrie Mathes, Manager, Procurement Division

Contact: Jacqueline W. Torbert, Manager, Water Division
407-294-9850

Subject: Award of Invitation for Bids Y19-1068-MV, Sodium Hypochlorite

ACTION REQUESTED:

Approval to award Invitation for Bids Y19-1068-MV, Sodium Hypochlorite, to the low responsive and responsible bidder, Allied Universal Corporation, in the estimated contract award amount of \$2,513,864.66 for a 1-year term. Further request authorization for the Procurement Division to renew the contract for four additional 1-year terms.

PROCUREMENT:

Sodium hypochlorite is used to disinfect water supplied to Utilities customers and as a disinfection agent to meet the water quality standards for re-claimed water.

FUNDING:

Funds are available in account numbers 4420 038 1324 4151 and 4420 038 1355 4151.

APPROVALS:

The Water Division and Business Development Division concur with this recommendation.

REMARKS:

Two bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. Allied Universal Corporation has confirmed their bid price, and it is considered reasonable and realistic based on the current market conditions. Allied Universal Corporation has a satisfactory record of performance with the County.

Therefore, recommendation is made for award to Allied Universal Corporation. The bid tabulation is as follows:

<u>Bids Received</u>	<u>Estimated Annual Bid</u>
Allied Universal Corporation	\$2,513,864.66
Odyssey Manufacturing Company	\$2,786,452.39




Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

August 28, 2019

TO: Melisa Vergara, Senior Purchasing Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator 
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: IFB #Y19-1068-MV, Sodium Hypochlorite

The Business Development Division evaluated the **two bids** submitted for this project. **None of the bidders** are Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid opening, there was no M/WBE availability in the scope of service. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 can not be applied.

c: Sheena Ferguson, Manager, Business Development Division

