



Interoffice Memorandum

August 14, 2019

To: Mayor Jerry L. Demings
and the Board of County Commissioners

From:  Carrie Mathes, Manager, Procurement Division

Contact: Anne Marie Sheffield, Senior Program Manager, Mental Health and
Homelessness Division
(407) 836-1587

Subject: Approval of Contract Y20-132, Family and Youth Recovery Services

ACTION REQUESTED:

Approval of Contract Y20-132, Family and Youth Recovery Services, with Federation of Families of Central Florida, Inc., in the estimated contract award amount of \$1,500,453 for a 3-year term. Further request authorization for the Procurement Division to renew the contract for two additional 1-year terms and for the Comptroller to issue an advance payment in the amount of \$125,037.75.

PROCUREMENT:

The purpose of this contract is to expand family and youth recovery services to include respite services, Wellness Recovery Action Planning (WRAP) groups for youth and parents, and to continue family and youth support services and events such as Federation, Wrap Café, and Magellan My Life, among others.

FUNDING:

Funds for this service is available in accounts 0001-062-2519-8610 and 0001-060-2504-8610.

REMARKS:

In accordance with the Code of Ordinances, Part I, Chapter 17, Article III, Section 17-286 – Application and exclusions, agreements between the Board and nonprofit organizations are excluded from competitive procurement requirements.

In August 2013, the Youth Mental Health Commission (YMHC), of which Wraparound Orange is a part, began to examine the youth mental health system of care in Orange County. After meeting for over a year, the commission produced a detailed report on the state of youth mental health services in Orange County and recommendations for improvement. Among their top recommendations were to ensure that family voice and choice drive all services and related decisions and to ensure families have a comprehensive menu of service options that reintegrated and connected amongst all agencies working under the umbrella of the Youth Mental Health Commission.

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Because of these recommendations, the County is entering into this agreement which allows Federation of Families of Central Florida, Inc. the opportunity to lead a Family Voice Movement which will provide supportive activity-based respite care for families and youth who are experiencing mental health challenges.

This contract includes an advance which will authorize Federation of Families of Central Florida, Inc. to provide and maintain the recovery services. The \$125,037.75 advanced payment shall be returned to the County by way of the County deducting approximately \$10,419.81 from each monthly invoice payment that the County provides to Federation of Families of Central Florida, Inc. until the advance has been fully recovered by the County. This will be a cost reimbursement contract and services will be paid through a combination of county general revenue allocated to Wraparound Orange as well as Children's Services funds through the accounting lines stated above.