



Interoffice Memorandum

August 15, 2019

TO: Mayor Jerry L. Demings
and Board of County Commissioners

FROM: Carrie Mathes, Manager, Procurement Division

CONTACT: Julie Naditz, P.E., Manager, Highway Construction Division
407-836-7949

SUBJECT: Consultant Selection, RFP Y19-816-CH
Construction Engineering & Inspection (CEI) Services & Resident
Compliance Specialist (RCS) Services for Shingle Creek Trail Phase 1
Segment 3 Shingle Creek Trail, Phase 2 Construction Projects

RECOMMENDATION

Selection of one firm and two ranked alternates to provide Continuing Professional Construction Engineering & Inspection (CEI) Services & Resident Compliance Specialist (RCS) Services for Shingle Creek Trail Phase 1 Segment 3 and Shingle Creek Trail, Phase 2 Construction Projects, Request for Proposals, Y19-816-CH, from the following firms listed alphabetically. Further request the Board authorize the execution of the final contract by the Procurement Division provided that it does not exceed the budget of \$1,292,085.95.

CDM Smith, Inc.
GAI Consultants, Inc.
Tierra, Inc.

This item was evaluated by the Procurement Committee on July 10, 2019. Commissioner Victoria P. Siplin was assigned to the Procurement Committee.

PURPOSE

To select a firm for negotiation of a contract to provide continuing professional CEI Services and RCS Services for Shingle Creek Trail Phases 1 and Segment 3 and Shingle Creek Trail, Phase 2 Construction Projects funded by the Florida Department of Transportation (FDOT). The County will be reimbursed for the costs of services procured under the contracts with federal funds through FDOT.

DISCUSSION

The CEI services and RCS consultant shall provide project management and support services for construction of the Shingle Creek Trail Phase 1 Segment 3 (Central Florida Parkway/Taft-Vineland Road to S.R. 528) and the Shingle Creek Trail Phase 2 (Town Loop Boulevard to Central Florida Parkway/Taft-Vineland Road).

The services the Consultant may be asked to provide may include, but are not limited to, the following:

- Provide CEI and support services for the Shingle Creek Trail Phase 1 Segment 3 (Central Florida Parkway/Taft-Vineland Road to S.R. 528) and the Shingle Creek Trail Phase 2 (Town Loop Boulevard to Central Florida Parkway/Taft-Vineland Road), including, but not limited to, monitoring the construction contract compliance requirements for assigned projects in accordance with Required Contract Provisions Federal-Aid Contracts Federal Highway Administration 1273 and compliance oversight program established by FDOT.
- Perform geotechnical/material testing services as may be necessary.
- Coordination with contractors and stakeholders and review of change orders and pay requests as it relates to the above tasks.

TranSystems Corporation and Calvin, Giordano & Associates, Inc. scored too low for Board consideration.

The consensus scores of the Procurement Committee are attached.

RFP# Y19-816-CH

**CONSTRUCTION ENGINEERING & INSPECTION (CEI) SERVICES & RESIDENT COMPLIANCE
SPECIALIST (RCS) SERVICES FOR SHINGLE CREEK TRAIL PHASE 1 SEGMENT 3 (CENTRAL
FLORIDA PARKWAY/TAFT-VINELAND ROAD TO S.R. 528) AND PHASE 2 (TOWN LOOP
BOULEVARD TO CENTRAL FLORIDA PARKWAY/TAFT-VINELAND ROAD) CONSTRUCTION
PROJECTS**

	PROJECT MANAGER (1.666 FACTOR)		PROJECT ENGINEER (1.666 FACTOR)		PROJECT TEAM		SCOPE		TOTAL
WEIGHT:	25		20		25		30		
POINT STRUCTURE: 1= Poor 4= Above Avg. 2= Below Avg. 5= Excellent 3= Average	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	RAW SCORE	WEIGHTED SCORE	
FIRM NAME:									
CDM Smith, Inc.	3	125	3	100	4	100	4	120	445
GAI Consultants, Inc.	1	42	1	33	5	115	4	120	310
Tierra, Inc.	0	0	0	0	2	50	4	120	170



BUSINESS DEVELOPMENT DIVISION

July 16, 2019

TO: Carol Hewitt, Senior Contract Administrator
Procurement Division

FROM: Sheena Ferguson, Manager *S.F.*
Business Development Division

SUBJECT: **Business Development Division Bid Evaluation
Y19-816-CH/ Construction Engineering & Inspection (CEI) Services
& Resident Compliance Specialist (RCS) Services for Shingle Creek
Trail Phase 1 Segment 3 (Central Florida Parkway/Taft-Vineland Road
to S. R. 528) and Phase 2 (Town Loop Boulevard to Central Florida
Parkway/Taft-Vineland Road) Construction Project**

Orange County is receiving U. S. Department of Transportation funding from the Florida Department of Transportation (FDOT) for the services solicited in the Request for Proposal. Pursuant to the funding requirement of the FDOT's grant, disadvantage business enterprise (DBE) utilization shall be in compliance with applicable laws and regulations. FDOT has established a DBE program in accordance with such federal laws and regulations.

Orange County shall participate in FDOT's DBE for this solicitation, and the Orange County's Minority/Women Business Enterprise (M/WBE) participation goals for M/WBE firms are not applicable for this proposal. The DBE goal set for this project is 10.65%.

The Business Development Division evaluated the five proposals submitted for this project. Listed below are respondents to the subject RFP with their DBE goal and the Bid Opportunity List for Professional Consultant Services, and Commodities & Contractual Services form:

Prime Consultant	Project DBE %	Submitted Bid Opportunity List for Professional Consultant Services, and Commodities & Contractual Services form
CDM Smith, Inc	14%	Yes
Calvin, Giordano & Associates, Inc	0%	Yes
GAI Consultants, Inc	12%	Yes
Tierra, Inc	0%	No
TransSystems Corporation	14%	Yes