

**MEMORANDUM**

APR 20 '20 PM 4:32

RCUD

DATE: April 20, 2020

TO: Katie Smith, Deputy Clerk of the Board of County Commissioners  
Comptroller Clerk's Office

THRU: Cheryl Gillespie, Supervisor  
Agenda Development Office

FROM: Yolanda G. Martinez, EdPhD., PhD.  
Director, Health Services Department

CONTACT PERSON: Dylan T. Schott, Assistant County Attorney  
County Attorney's Office

RE: **Request for Public Hearing on May 19, 2020**  
to Consider an Ordinance pertaining to a Needle and Syringe Exchange Program in Orange County, Florida; Enacting A New Chapter 20, Article VIII of the Orange County Code of Ordinances; Providing for Intent; Providing for a Title; Providing for Applicability; Providing for Definitions; Authorizing such Program; Providing for Conditions Precedent to Establishing such Program; Providing for the Contract with the Operator; Providing for Security of Sites and Equipment; Providing for Needle and Syringe Exchange Operations; Providing for Data and Reporting Requirements for Such Program; Providing for Lawful Participation in such Program; Prohibiting the Use of State, County, or Municipal Funds for the Operation of such Program; Providing for Repeal of Laws in Conflict; and Providing for an Effective Date.

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Title of Ordinance: **AN ORDINANCE PERTAINING TO A NEEDLE AND SYRINGE EXCHANGE PROGRAM; ENACTING A NEW CHAPTER 20, ARTICLE VIII OF THE ORANGE COUNTY CODE OF ORDINANCES; PROVIDING FOR INTENT; PROVIDING FOR A TITLE; PROVIDING FOR APPLICABILITY; PROVIDING FOR DEFINITIONS; AUTHORIZING SUCH PROGRAM; PROVIDING FOR CONDITIONS PRECEDENT TO ESTABLISHING SUCH PROGRAM; PROVIDING FOR THE CONTRACT WITH THE OPERATOR; PROVIDING FOR SECURITY OF SITES AND EQUIPMENT; PROVIDING FOR NEEDLE AND SYRINGE EXCHANGE OPERATIONS; PROVIDING FOR**

LEGISLATIVE FILE #

20-621

May 19, 2020

@ 2pm

**DATA AND REPORTING REQUIREMENTS FOR SUCH PROGRAM; PROVIDING FOR LAWFUL PARTICIPATION IN SUCH PROGRAM; PROHIBITING THE USE OF STATE, COUNTY, OR MUNICIPAL FUNDS FOR THE OPERATION OF SUCH PROGRAM; PROVIDING FOR REPEAL OF LAWS IN CONFLICT; AND PROVIDING FOR AN EFFECTIVE DATE.**

Applicant: Staff

Location: All Districts

Estimated time required for public hearing: Two minutes

Hearing controversial: No

Advertising requirement: Publish the notice of the public hearing for the consideration of the ordinance once in a local newspaper of general circulation.

Advertising timeframe: Friday, May 8, 2020, so that the advertisement will appear at least 10 days prior to the public hearing at 2:00pm on Tuesday, May 19, 2020.

Hearing required by Fla. Statute # or code: Section 125.66(2)(a), Florida Statutes (regular enactment procedure)

Spanish Contact Person: Para más información en español acerca de estas reuniones públicas o de cambios por ser efectuados, favor de llamar a la Oficina de los Abogados del Condado, Roberta Alfonso, at 407-836-7320.

The following materials will be submitted as backup for this public hearing request on or before the day the advertisement for the public hearing appears in a local newspaper of general circulation:

1. Memorandum to the Mayor and Board of County Commissioners
2. Ordinance

***SPECIAL INSTRUCTIONS TO CLERK:***

1. Please verify the hearing date and time with Agenda Development.

Memo to Katie Smith  
Re: Needle and Syringe Exchange Program Ordinance  
April 16, 2020  
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2. Please file any certified copies of the Ordinance with the Florida Department of State within 10 days of enactment, and return one executed copy of the Ordinance to Dylan Schott via email attachment: [dylan.schott@ocfl.net](mailto:dylan.schott@ocfl.net).

c: Byron W. Brooks, AICP, County Administrator  
Jeffrey J. Newton, County Attorney, County Attorney's Office  
Danny Banks, Deputy County Administrator, County Administrator's Office