





Interoffice Memorandum

April 24, 2020

AGENDA ITEM

TO: Mayor Jerry L. Demings
-AND-
Board of County Commissioners

THRU: Lonnie C. Bell, Jr., Director 
Community and Family Services Department

FROM: Sonya L. Hill, Manager 
Head Start Division
Contact: Khadija Pirzadeh, (407) 836-8912
Sonya Hill, (407) 836-7409

SUBJECT: Consent Agenda Item – May 5, 2020
Application for Federal Assistance related to Coronavirus Aid,
Relief, and Economic Security (CARES) Act, FY 2019-2020

The Head Start Division requests Board approval of the Application for Federal Assistance related to the Coronavirus Aid, Relief, and Economic Security (CARES) Act, FY 2019-2020 between the Department of Health and Human Services, Administration for Children and Families, Office of Head Start and Orange County.

The legislation includes up to \$500 million for Head Start programs to operate supplemental summer programs. This one-time supplement grant funds in the amount of \$627,828 will be used to extend the current Summer Program at designated Head Start sites from July 1, 2020 through July 30, 2020. The primary purpose of the supplemental summer programs is to make up for time children lost as a result of program closures due to COVID-19.

The total supplemental grant funds in the estimated amount of \$627,828 will be used to cover the cost of staff salaries in the amount of \$375,270.20; FICA \$27,244.62; retirement \$30,997; and insurance \$134,316; and \$50,000 for supplies and materials and support for families to bring their children up-to-date on needed medical, dental, and other follow-up services. The non-federal match will be general from donations of goods and services and in-kind contributions from the County.

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ACTION REQUESTED: Authorization to apply for supplement funds in the estimated amount of \$627,828 through an Application for Federal Assistance related to Coronavirus Aid, Relief and Economic Security (CARES) Act, FY 2019-2020, which will be used to operate a Summer Program from July 1, 2020 through July 30, 2020 at designated Head Start sites.

SH/kp:jam

Attachment

c: Randy Singh, Deputy County Administrator
Cristina Berrios, Assistant County Attorney, County Attorney's Office
John Petrelli, Director, Risk Management and Professional Standards
Yolanda Brown, Manager, Fiscal Division, Community and Family Services
Jamillem Clemens, Grants Supervisor, Finance Division
Nanette Melo, Assistant Manager, Office of Management and Budget
Auria Oliver, Management and Budget Advisor, Office of Management and Budget