



Interoffice Memorandum

March 31, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Lindy A. Wolfe, P.E, Manager, Utilities Engineering Division
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SUBJECT: Approval of Amendment No. 2, Contract Y15-802, Town Center
(PS #3497) and South Central (PS #3499) Master Pump Station
Improvements

ACTION REQUESTED:

Approval of Amendment No. 2, Contract Y15-802, Town Center (PS #3497) and South Central (PS #3499) Master Pump Station Improvements, with Tetra Tech, Inc., in the amount of \$95,868.46, for a revised contract amount of \$595,584.27.

PROCUREMENT:

This amendment will provide additional construction administration phase services required by the County while under construction. The additional services are required for Tetra Tech, Inc. to review and respond to Requests for Information (RFIs) and shop drawings that were above the originally budgeted. Also, additional construction progress meetings will be required due to delays in the construction effort. The original contract fee structure and rates apply to this amendment. This project is located in Districts 1 and 4.

FUNDING:

Funding is available in account numbers 4420-038-1559-21-6310 and 4420-038-1559-20-6310.

APPROVALS:

The Utilities Engineering Division concurs with recommendation.

DISCUSSION:

The Board approved the selection of Tetra Tech, Inc. on February 10, 2015 and authorized negotiation and execution of a contract by the Procurement Division provided that the contract does not exceed the budget amount of \$449,845.

The following are the previous contract actions:

Amendment No. 1: Additional Design Services Effective Date:9/8/2015 Amount: \$49,870.81

Amendment No. 1 was executed for additional design services to analyze pump selection alternative discharge locations and to upgrade the design of the South Central Master Pump Station to the County's interim standards.