



Interoffice Memorandum

August 20, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, NIGP-CPP, CFCM, CPPO, C.P.M., Manager, Procurement Division

CONTACT: Kenneth Leeming, P.E, Manager, Highway Construction Division
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SUBJECT: Approval of Contract, Request for Proposals Y20-833-CH, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project

ACTION REQUESTED:

Approval of Contract, Request for Proposals Y20-833-CH, Professional Construction Engineering and Inspection (CEI) and Compliance Services for the Oakland Roundabout Construction Project, with CDM Smith, Inc. for a revised contract amount of \$311,939.26.

PROCUREMENT:

The Consultant shall assist the County by providing project management and CEI and compliance services for the Oakland Roundabout Construction project. The project is located in District 1.

FUNDING:

Funding is available in account number 1003-072-2722-6311.

APPROVALS:

The Highway Construction Division concurs with this recommendation.

DISCUSSION:

The Board approved the selection of CDM Smith, Inc. on October 13, 2020, and authorized negotiation and execution of a contract by the Procurement Division provided the contract did not exceed the budget amount of \$299,000. The in-house preliminary scope and budget for the project was based on a construction duration of seven and one-half months. However, during negotiations it was determined a construction duration up to eight months was more realistic. The CEI costs are directly correlated to the construction duration, therefore the cost was higher than the initial budget.