



Interoffice Memorandum

September 3, 2021

TO: Mayor Jerry L. Demings
-AND-
County Commissioners

FROM:  Carrie Mathes, Manager, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,
Procurement Division

CONTACT: Eduardo Avellaneda, M.S., P.E., Manager, Roads and Drainage Division
(407) 836-7875

SUBJECT: Award of Invitation for Bids Y21-1047-AH, Weed Control for Secondary Canals
and Ditches for Public Works Roads and Drainage

ACTION REQUESTED:

Approval to award Invitation for Bids Y21-1047-AH, Weed Control for Secondary Canals and Ditches for Public Works Roads and Drainage, to the low responsive and responsible bidder, Estate Management Services, Inc., in the estimated contract amount of \$109,137 for the base year. Further request authorization for the Procurement Division to renew the contract for option years one and two.

PROCUREMENT:

This contract will provide weed control for secondary canals and ditches within the boundaries of unincorporated Orange County.

FUNDING:

Funding is available in account number 1002-072-2906-3816.

APPROVALS:

The Roads and Drainage and Business Development Divisions concur with this recommendation.

REMARKS:

Five bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. The bid submitted by Estate Management Services, Inc. was 27.1% lower than the estimate, however, the Procurement Division reached out to the low bidder, Estate Management Services, Inc., to ensure they understood the scope of service and for them to confirm their pricing, said confirmation was received. Upon review, the division considered their response as acceptable and reasonable for the services provided under the contract. Completion of reference checks demonstrated the bidder provided work similar in nature to the scope and magnitude under the subject solicitation.

Award of Invitation for Bids Y21-1047-AH, Weed Control for Secondary Canals and Ditches for Public Works Roads and Drainage

Bid Tabulation is as follows:

| <u>VENDORS</u> | <u>PRICES</u> |
|--|---------------------------------|
| DEANGELO BROTHERS LLC DBA AQUAGENIX | Base Year: \$642,400 |
| | Option Year No. 1: \$678,069 |
| | Option Year No. 2: \$715,288 |
| | Total Bid: \$2,035,757 |
| ESTATE MANAGEMENT SERVICES, INC. | Base Year: \$109,137 |
| | Option Year No. 1: \$116,521.50 |
| | Option Year No. 2: \$125,506 |
| | Total Bid: \$351,164.50 |
| NATURCHEM, INC. | Base Year: \$443,460 |
| | Option Year No. 1: \$455,570 |
| | Option Year No. 2: \$467,680 |
| | Total Bid: \$1,366,710 |
| AIRBOAT ADDICTS, INC. | NON-RESPONSIVE |
| GROUNDLEVEL, INC. | NON-RESPONSIVE |



Interoffice Memorandum

BUSINESS DEVELOPMENT DIVISION

July 29, 2021

TO: Alina Hernandez-Fernandez, Contracting Agent
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

**PROJECT: IFB #Y21-1047-AH, Weed Control for Secondary Canals and
Ditches for Public Works Roads and Drainage Division**

The Business Development Division evaluated the [REDACTED] submitted for this project. [REDACTED] were an Orange County Certified Minority/Women Business Enterprise (M/WBE) firms. At the time of bid openings there were at least one firm certified at the prime level for the scope of service. The bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

Sheena Ferguson