



## Interoffice Memorandum

August 31, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: *For* Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager,  
Procurement Division

CONTACT: Richard Steiger, FMA, Manager, Facilities Management Division  
407-836-7473

SUBJECT: Award of Invitation for Bids Y21-1072-AV, Parking Lot Sweeping Services

### ACTION REQUESTED:

Approval to award Invitation for Bids Y21-1072-AV, Parking Lot Sweeping Services, to the low responsive and responsible bidder, All Star Property Services, Inc., in the estimated contract award amount of \$370,590 for a three-year term. Further, request authorization for the Procurement Division to renew the contract for two additional one-year terms.

### PROCUREMENT:

This contract will provide parking lot sweeping services for designated County buildings.

### FUNDING:

Funding is available in account number 0001-043-1716-3810.

### APPROVALS:

The Facilities Management and Business Development Divisions concur with this recommendation.

### REMARKS:

Three bids were received in response to this Invitation for Bids and were evaluated for responsiveness, responsibility, and price reasonableness. All Star Property Services, Inc., has a satisfactory record of performance, is considered responsible, and has the ability to perform this contract. Therefore, recommendation for award is made to All Star Property Services, Inc.

Bid tabulation is as follows:

	Estimated Annual Bid	Estimated 3-Year Bid
All Star Property Services, Inc.	\$123,530	\$370,590
USA Services of Florida, Inc.	\$161,150	\$483,450
NCS Plus Incorporated	\$485,200	\$1,455,600



Interoffice Memorandum

**BUSINESS DEVELOPMENT DIVISION**

August 30, 2021

TO: Ana Villalona, Contracting Agent  
Procurement Division

FROM: Kesi Warren, Senior Contract Administrator  
Business Development Division

SUBJECT: Business Development Division Bid Evaluation

PROJECT: **IFB-Y21-1072-AV, Parking Lot Sweeping Services**

The Business Development Division evaluated the **three bids** submitted for this project. One of the bidders is a Minority Business Enterprise (MBE) firm. At the time of bid opening at least one firm was certified at the prime level in the scope of service. The **one** Orange County Certified Minority Business Enterprise firm **was not within 7%** of the low bid, for bid awards greater than \$100,000 to \$500,000. Hence, the bid preference program in accordance with the County's M/WBE Ordinance, Section 17-324 cannot be applied.

c: Sheena Ferguson, Manager, Business Development Division

*Sheena Ferguson*

## BID COMPARISON

### Y21-1072-AV, Parking Lot Sweeping Services

Rank	Bidder	Bid Amount	\$ Over Low Bid	% Difference From Low Bid (7%)	\$ Over 2nd Low Bid	% Difference From 2nd Low Bid
Low Bid	All Star Property Services, Inc.	\$370,590				
2nd Low	USA Services of Florida, Inc.	\$483,450	\$112,860	30.45%		
3rd Low	Transpremier LLC (HM)	\$1,455,600	\$1,085,010	292.78%	\$972,150	201.09%