




Interoffice Memorandum

AGENDA ITEM

August 17, 2021

TO: Mayor Jerry L. Demings  
-AND-  
County Commissioners

FROM: Jon V. Weiss, P.E., Director  
Planning, Environmental, and Development  
Services Department 

CONTACT PERSON: **David D. Jones, P.E., CEP, Manager  
Environmental Protection Division  
(407) 836-1406**

SUBJECT: September 28, 2021 – Consent Item  
Resolution to Establish the Green PLACE Advisory Board

On August 10, 2021, staff from the Environmental Protection Division (EPD) provided the Board with a work session outlining the proposed revisions to Administrative Regulation 11.07.01, which defines the process and criteria for environmentally sensitive lands (ESL) acquisition, along with the process for evaluating and scoring of ESL being considered for acquisition. Staff also presented the framework of proposed resolution to create a Green PLACE Advisory Board (Advisory Board). During that meeting, the Board gave EPD staff direction to amend Administrative Regulation 11.07.01 and to prepare a resolution to reestablish the Advisory Board for the Board's approval.

The purpose of establishing the Advisory Board is to advise the Board on matters related to the administration of the Green PLACE Program with the following duties and responsibilities: evaluating parcels of land for acquisition, establishing acquisition priorities, recommending policies related to the use of properties under the program, and recommending names for parcels using the procedure outlined in Administrative Regulation 2.16.

The resolution stipulates that the Advisory Board will consist of seven members with representation from recognized environmental conservation organizations, agricultural interests, academic or educational institutions, as well as at-large representatives. No more than two members will represent each of the categories noted above. Representatives to the advisory board will be recommended to the Board for appointment by the Membership and Mission Review Board.

The Advisory Board is being formed in compliance with Orange County Code Chapter 2 Article VI. The resolution requires Board approval to establish the seven-member

Advisory Board. The resolution has been reviewed and approved as to form by the County Attorney's Office.

**ACTION REQUESTED:**     **Approval and execution of Resolution of the Orange County Board of County Commissioners regarding the establishment of the Green PLACE Advisory Board to advise the Board of County Commissioners in the administration of the Green PLACE Program. All Districts**

DDJ/JW: jk  
Attachment

# RESOLUTION

*of the*  
**ORANGE COUNTY BOARD OF COUNTY COMMISSIONERS**  
*regarding*  
**THE ESTABLISHMENT OF THE GREEN PLACE ADVISORY  
BOARD TO ADVISE THE BOARD OF COUNTY  
COMMISSIONERS IN THE ADMINISTRATION  
OF THE GREEN PLACE PROGRAM.**

**Resolution No. 2021-\_\_\_\_**

WHEREAS, the preservation and management of Orange County's natural resources are important to the future of Orange County citizens and visitors; and

WHEREAS, the preservation and management of Orange County's natural resources provide both important ecological and societal benefits; and

WHEREAS, in 2003, the Orange County Board of County Commissioners (the "Board") established the Green PLACE program; and

WHEREAS, the mission of the Green PLACE program includes the preservation and management of environmentally sensitive lands, protecting water resource lands, and maintaining quality passive recreational outdoor experiences; and

WHEREAS, on November 11, 2003, the Board created, and subsequently dissolved, the Green PLACE Ad Hoc Advisory Committee; and

WHEREAS, on July 11, 2006, the Board re-established the Green PLACE Ad Hoc Advisory Committee, and subsequently dissolved it; and

WHEREAS, on June 5, 2007, the Board established, and subsequently sunsetted, the Green PLACE Advisory Board; and

WHEREAS, the Board desires to establish the Green PLACE Advisory Board for the purpose of evaluating environmentally sensitive parcels of land for acquisition through the Green PLACE program; and

WHEREAS, Section 125.01(1)(t), Florida Statutes, provides that the governing body of a county may adopt resolutions necessary for the exercise of its powers.

32 NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COUNTY  
33 COMMISSIONERS OF ORANGE COUNTY:

34 **Section 1. Creation and Purpose.** The Green PLACE Advisory Board (the  
35 “Advisory Board”) is hereby created and established for the purpose of advising the  
36 Board of County Commissioners on matters related to the administration of the Green  
37 PLACE program and evaluating environmentally sensitive parcels of land for  
38 acquisition.

39 **Section 2. Membership.**

40 **A. Composition and Membership.** The Advisory Board will consist of  
41 seven members, representing all six commission districts wherever possible, and  
42 appointed consistent with the provision of Chapter 2, Article VI, Orange County Code.  
43 The membership of the Advisory Board will be as follows:

- 44 1. Verified member(s) of a recognized environmental conservation  
45 organization (no more than two members);
- 46 2. Agricultural interest representative(s) (no more than two members);
- 47 3. Academic or educational representative(s) (no more than two  
48 members);
- 49 4. At-large representative(s) (no more than two members).

50 **B. Terms of Appointment.** Except for the initial terms, appointments to the  
51 Advisory Board will be for two years and expire on December 31. To provide for  
52 staggered terms of successive membership, the terms of office for three initial members  
53 will expire on December 31, 2022 and for four initial members will expire December 31,

2023. A vacancy occurring during a term will be filled for the unexpired term. Each member will hold office until a qualified successor has been appointed.

***Section 3. Operation of the Advisory Board.***

**A. Duties and Responsibilities.** The Advisory Board shall have the following duties and responsibilities:

1. Evaluate parcels of land for acquisition through the Green PLACE program;
2. Establish acquisition priorities;
3. Delineate and recommend policies relating to the uses of Green PLACE properties; and
4. Recommend names for Green PLACE parcels using the procedure outlined in Administrative Regulation 2.16 (Naming of Orange County Parks and Related Facilities).

**B. Chair, Vice-Chair; Quorum.** At the first meeting of the Advisory Board following membership appointments, the members will elect a Chair and Vice-Chair and establish a schedule of regular meetings. The Chair and Vice-Chair will serve one-year terms. Prior to the expiration of the terms of the Chair and Vice-Chair, the Advisory Board must hold elections for the Chair and Vice-Chair positions and no member may serve more than two consecutive terms for the same position. A majority of members of the Advisory Board constitutes a quorum necessary to hold a meeting and conduct Advisory Board business.

**C. Applicable Laws.** The actions of the Advisory Board must be in accordance with the Advisory Boards Ordinance (Chapter 2, Article VI, Orange County

Code), and all applicable laws, including but not limited to, the Code of Ethics for Public Officers and Employees (Part III, Chapter 112, Florida Statutes), the Florida Public Records Law (Chapter 119, Florida Statutes) and the Florida "Government-in-the-Sunshine Law" (Chapter 286, Florida Statutes).

**Section 4. Staff Support.** The Advisory Board will be administratively supported by the Orange County Environmental Protection Division.

**Section 5. Effective Date; Sunset.** This Resolution will become effective on the date of its adoption.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2021.

ORANGE COUNTY, FLORIDA  
By: Board of County Commissioners

By: \_\_\_\_\_  
Jerry L. Demings  
Orange County Mayor

ATTEST: Phil Diamond, CPA, County Comptroller  
As Clerk of the Board of County Commissioners

By: \_\_\_\_\_  
Deputy Clerk