

Orange County Government

*Orange County Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393*



Final Meeting Minutes

Thursday, March 9, 2023

6:00 PM

County Commission Chambers

Charter Review Commission

CRC Members:

Homer Hartage, Chair

Lee Chira, Vice Chair

Mark Arias-Rishi Bagga-Dick Batchelor-Tom Callan-Eric R. Grimmer-Erica Jackson-

Chuck O'Neal-Angel de la Portilla-Alisia Adamson Profit-Cornita A. Riley-

Eugene Stoccardo-Beverly Winesburgh-Dotti Wynn

Call to Order

The meeting was called to order at 6:04 p.m.

Present: 14 - Member Dick Batchelor, Member Alisia Adamson Profit, Member Angel de la Portilla, Member Eric R. Grimmer, Member Homer Hartage, Member Lee Chira, Member Mark Arias, Member Rishi Bagga, Member Tom Callan, Member Dotti Wynn, Member Eugene Stoccardo, Member Cornita A. Riley, Member Chuck O'Neal, and Member Beverly Winesburgh

Absent: 1 - Member Erica Jackson

Others present:

District Commissioner Michael Scott
Assistant County Attorney David Berman
Assistant County Comptroller Keith Nowlin
Assistant Deputy Clerk Jennifer Lara-Klimetz
CRC Administrative Assistant Jessica Vaupel
Senior Minutes Coordinator Noelia Perez

Pledge of Allegiance**I. Chair / Vice Chair Comments**

Chair Hartage opened the meeting and the following matters were discussed:

- Future CRC Meetings will begin with comments from the Chair and the Vice Chair proceeded by review of the CRC Agenda.
- Introduction of the new CRC board members appointed to the Charter Review Commission: Beverly Winesburgh appointee for District 2, Chuck O'Neal appointee for District 5, and Cornita A. Riley appointee for District 6.
- CRC Members introduced themselves along with a brief description of their varied experience.
- Introduction of Jessica Vaupel as the new CRC Administrative Assistant.
- Reminder that Charter Review Commission will abide by Robert's Rules of Order, furthermore the CRC members will use the quebox and speak directly into the mic when addressing the Commission.
- Request for CRC Members to turn in their financial disclosure forms.
- Members of the public will be invited to speak at meetings. During public comment speakers will be allowed three minutes to address the CRC, furthermore citizens that are present at the meeting will be allowed to donate their time to a main speaker. All speakers including those donating their time are being asked to fill out speaker cards.
- CRC members who wish to invite speakers for future CRC Meetings should make those requests through Jessica Vaupel, CRC Administrative Assistant.
- Mayor Demings will address the full CRC as an invited guest at the next meeting on Monday, March 20, 2023 at 6:00 p.m.

Chair Hartage requested Assistant County Attorney David Berman address the CRC regarding

attending the CRC meetings virtually. Assistant County Attorney Berman prepared his comments and cited the Government-In-The-Sunshine Manual 2022 Edition with regards to the authorization to conduct and participate in public meetings via telephone, video conferencing, or other electronic media. He indicated the Attorney General has advised that if a quorum is required to conduct official business, boards may only conduct meetings by teleconferencing or other technological means if they are authorized to do so by law or the in-person requirement for constituting quorum is lawfully suspended during a state of emergency. Governor DeSantis issued Executive Order 20-52 in 2020 which declared a State of Emergency and Executive Order 20-69 which was the order that waived the in person quorum requirement however, that order has expired as well as Executive Order 20-52 which expired June of 2021. As a result, there is no longer the exception under the executive order. As to local boards the Attorney General has noted that the authorization by Statute under Chapter 120 which allows conducting meetings entirely through the use of electronic media technology applies only to State Agencies. Therefore, unless the in-person requirement has been waived by law or lawfully suspended by an emergency order, the Board must be physically present at scheduled meetings. If a quorum of a local board is physically present (in this case 8 of the 15 members) the participation of an absent member by telephone conference or other interactive/electronic technology is permissible when such absence is due to extraordinary circumstances such as severe illness or a physical disability which would impair the ability of member to attend the meeting. The absence of a member due to scheduling conflict constitutes a determination by the Board.

Discussion ensued.

Assistant County Attorney Berman indicated that sub-committee meetings are subject to Sunshine law.

II. Public Comment

No one addressed the Charter Review Commission for public comment.

III. Approval of Minutes

A. CRC-24-017 Approval of February 20, 2023 Meeting Minutes.

A motion was made by Vice Chair Chira, seconded by Member Wynn, to approve the minutes of February 20, 2023. The motion carried by the following vote:

Aye: 14 - Member Batchelor, Member Adamson Profit, Member de la Portilla, Member Grimmer, Member Hartage, Member Chira, Member Arias, Member Bagga, Member Callan, Member Wynn, Member Stoccardo, Member Riley, Member O'Neal, and Member Winesburgh

Absent: 1 - Member Jackson

IV. CRC Budget

A. CRC-24-013 Acknowledgement of FY22/23 CRC Budget.

Discussion ensued regarding Fiscal Year 2022/2023 CRC Budget and the budget allotted for

legal counsel. Staff indicated the amount allotted for legal counsel is a base sum and General Counsel will bill hourly from that amount. Furthermore, the budget amount for legal counsel for Fiscal Year 2022/2023 was projected based upon the budget spent for legal counsel from the last Charter Review cycle. Discussion continued regarding the budget allotted during the procurement process and staff indicated the budget has already been established for Fiscal Year 2023 and a new budget for allocations of funds will take place for Fiscal Year 2023/2024. Discussion ensued.

A motion was made by Member Arias, seconded by Member Stoccardo, to acknowledge receipt of the FY22/23 CRC Budget. The motion carried by the following vote:

Aye: 14 - Member Batchelor, Member Adamson Profit, Member de la Portilla, Member Grimmer, Member Hartage, Member Chira, Member Arias, Member Bagga, Member Callan, Member Wynn, Member Stoccardo, Member Riley, Member O'Neal, and Member Winesburgh

Absent: 1 - Member Jackson

VI. Meeting Schedule and Invitations for Presentations

A. CRC-24-015 Update on Meeting Schedule and Invitations for Presentations.

Chair Hartage requested CRC staff address the scheduling conflicts of future CRC Board meeting dates. At Chair Hartage's request, CRC staff contacted Communications for availability of the Chambers due to the currently scheduled November 20 and December 18, 2023 meetings falling closely to a holiday. In addition, CRC staff looked into an earlier June meeting date (prior to the June 14 qualifying date). Based upon conversations with County Staff, Ms. Vaupel indicated the Chambers is available on the following days:

- Thursday, November 9, 2023 at 6:00 p.m. or Friday, November 17, 2023 at 6:00 p.m. in lieu of Monday, November 20, 2023.
- Thursday, December 14, 2023 at 6:00 p.m. in lieu of Monday, December 18, 2023 at 6:00 p.m.
- Thursday, June 13, 2024 at 6:00 p.m. in lieu of Monday, June 17, 2024.

Discussion ensued regarding the availability of the CRC members for those meeting dates.

Chair Hartage commented to the commission that in previous CRC years, the Mayor, members of the Board of County Commissioners, and other municipality elected officials, have been invited to address the CRC on various topics of Charter government. He requested that other organizations and/or individuals be invited to attend and speak at future CRC meeting and encouraged the members of the CRC to invite speakers by submitting their recommendations to CRC staff at charter2024@occompt.com.

A motion was made by Member Adamson Profit, seconded by Member de la Portilla, to reschedule the CRC meeting date to Thursday, November 9, 2023 at 6:00 p.m. in lieu of Monday, November 20, 2023; further, reschedule the CRC meeting date to Thursday, December 14, 2023 at 6:00 p.m. in lieu of Monday, December 18, 2023; and further, to reschedule the CRC meeting date to Thursday, June 13, 2024 at 6:00 p.m. in lieu of Monday, June 17, 2024. The motion carried by the following vote:

Aye: 14 - Member Batchelor, Member Adamson Profit, Member de la Portilla, Member Grimmer, Member Hartage, Member Chira, Member Arias, Member Bagga, Member Callan, Member Wynn, Member Stoccardo, Member Riley, Member O'Neal, and Member Winesburgh

Absent: 1 - Member Jackson

VII. Potential Areas of Focus

A. CRC-24-016 Discussion of Potential Areas of Focus.

CRC staff included in the Agenda packet a list of topics considered during the 2020 CRC Cycle. Chair Hartage directed CRC staff to compile, track and record topics as presented by CRC members and citizens. Discussion ensued.

V. General Counsel Procurement Process

A. CRC-24-014 Update on General Counsel Procurement Process.

CRC Administrative Assistant Jessica Vaupel provided an update on the General Counsel Procurement process. Ms. Vaupel indicated the General Counsel procurement training was conducted via Webex on March 6, 2023. The General Counsel Solicitation deadline was on March 9, 2023, at 4 p.m. The Procurement Committee is scheduled to meet on March 29, 2023, at 3 p.m. The Procurement Committee meeting will be an in person meeting and will be held at the Facilities Management Training Room at 2010 East Michigan Street, Orlando, Florida at 3 p.m. The meeting is open to the public. Members of the CRC Board are invited to attend however only the members of the Procurement Committee will be allowed to speak.

VIII. NONAGENDA

Chair Hartage opened discussion regarding topics to be placed on future CRC Agendas. He indicated his responsibility in producing an Agenda however he encouraged participation from the CRC members. Discussion ensued regarding the time frame of receiving suggestions from the CRC members. Ms. Vaupel indicated any suggestions should be sent two weeks in advance in order for review, potential placement, and distribution of the Agenda.

A motion was made by Member Arias, seconded by Member Wynn, to adjourn the meeting. The motion was approved by the following vote:

Aye: 14 - Member Batchelor, Member Adamson Profit, Member de la Portilla, Member Grimmer, Member Hartage, Member Chira, Member Arias, Member Bagga, Member Callan, Member Wynn, Member Stoccardo, Member Riley, Member O'Neal, and Member Winesburgh

Absent: 1 - Member Jackson

There being no further business, the CRC adjourned at 6:59 p.m.



Homer Hartage, Chair
2024 Charter Review Commission