

Orange County Government

*Orange County Administration Center
201 S Rosalind Ave.
Orlando, FL 32802-1393*



Final Meeting Minutes

Tuesday, October 2, 2018

1:30 PM

County Commission Chambers

Board of County Commissioners

Call to Order

County Mayor Jacobs called the meeting to order at 1:36 p.m.

Present: 7 - Mayor Teresa Jacobs, Commissioner Rod A. Love, Commissioner Jennifer Thompson, Commissioner Pete Clarke, Commissioner Betsy VanderLey, Commissioner Emily Bonilla, and Commissioner Victoria P. Siplin

Others present:

County Comptroller Phil Diamond as Clerk
County Administrator Ajit Lalchandani
Assistant County Administrator Chris Testerman
County Attorney Jeffrey J. Newton
Deputy County Attorney Joel Prinsell
Deputy Clerk Katie Smith
Senior Minutes Coordinator Craig Stopyra
Senior Minutes Coordinator Lakela Louis

Invocation - District 3

Pastor Robert Rodriguez, Iglesia De Dios Catedral De La Esperanza

Pledge of Allegiance

Presentation

Proclamation designating October 2, 2018 as Hispanic Chamber of Commerce Metro Orlando Day

Presentation

Proclamation recognizing October 7 through October 13, 2018 as Fire Prevention Week

Public Comment

The following person addressed the Board for public comment: George Tiedemann.

I. CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Commissioner Clarke, seconded by Commissioner VanderLey, to approve the Consent Agenda. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

A. COUNTY COMPTRROLLER

1. [18-1292](#) Approval of the minutes of the September 6, 2018 meeting of the Board of County Commissioners. (Clerk's Office)

2. [18-1293](#) Approval of the check register authorizing the most recently disbursed County funds, having been certified that same have not been drawn on overexpended accounts. Periods are as follows:
 - September 14, 2018, to September 20, 2018; total of \$23,666,629.96
 - September 21, 2018, to September 27, 2018; total of \$52,066,172.78.

(Finance/Accounting)

3. [18-1294](#) Disposition of Tangible Personal Property as follows. (Property Accounting)
 - a. Trade-in assets toward the purchase of new equipment.
 - b. Scrap assets.
 - c. Return lease equipment to vendor.

B. COUNTY TAX COLLECTOR

1. [18-1295](#) Approval of the extension of the tax roll prior to the completion of the 2018 Value Adjustment Board hearings.

C. COUNTY ADMINISTRATOR

1. [18-1296](#) Appointment of Judith Shealey to the Pine Hills Local Government Neighborhood Improvement District Advisory Council in the Pine Hills Community Council representative category with a term expiring June 30, 2021. (Agenda Development Office)

2. [18-1297](#) Approval of budget amendment #18-54. (Office of Management and Budget)

3. [18-1298](#) Approval of budget transfers #19C-0001, #19C-0002, #19C-0003, #19C-0004, #19C-0005, #19C-0006, and #19C-0007. (Office of Management and Budget)

4. [18-1299](#) Approval of CIP amendments #19C-0001, #19C-0002, #19C-0003, #19C-0004, #19C-0005, #19C-0006, and #19C-0007. (Office of Management and Budget)

5. [18-1300](#) Ratification of payment of intergovernmental claims of June 28, 2018, July 12, 2018, July 19, 2018, July 26, 2018, August 2, 2018, and August 16, 2018, totaling \$2,166,229.05. (Risk Management Division)

D. ADMINISTRATIVE SERVICES DEPARTMENT

1. [18-1301](#) Approval to award Invitation for Bids Y18-628-KB, Triple Stage Quadrupole Liquid Chromatograph/Mass Spectrometer System, to the low responsive and responsible bidder, Thermo Electron North America LLC. The total contract award amount is \$200,158.69. ([Utilities Department Water Division] Procurement Division)
2. [18-1302](#) Approval to award Invitation for Bids Y18-1098-PD, Oil, Filter and Lubrication Services, to the low responsive and responsible bidder, Surfside Lubes, LLC dba Valvoline Instant Oil Change. The estimated contract award amount is \$190,959.72 for a 2-year term. ([Administrative Services Department Fleet Management Division] Procurement Division)
3. [18-1303](#) Approval to award Invitation for Bids Y18-1109-AH, Galvanized Steel Sign Posts and Related items, to the low responsive and responsible bidder, Allied Tube and Conduit Corporation. The estimated contract award amount is \$242,185 for a 1-year term. ([Public Works Department Traffic Engineering Division] Procurement Division)
4. [18-1304](#) Approval to award Invitation for Bids Y18-1124-MV, Motor Fuels - Tank Wagon Deliveries, to the low responsive and responsible bidder, Palmdale Oil Company, Inc. The estimated contract award amount is \$1,900,000 for a 1-year term. ([Administrative Services Department Fleet Management Division] Procurement Division)
5. [18-1305](#) Approval of Amendment No. 9, Contract Y7-517A, Renewal of Proprietary Software License and Maintenance Agreement for Financial Software (Advantage), with CGI Technologies and Solutions, Inc., in the annual amount of \$859,560.89. ([Office of Accountability Information Systems and Services Division] Procurement Division)
6. [18-1306](#) Ratification of Contract Y17-1122A-KB, Head Start Child Care Food Program, to the second lowest responsive and responsible bidder, Second Harvest Food Bank of Central Florida, Inc. dba Meals for Good, in the total contract award of \$1,373,000.71. ([Family Services Department Head Start Division] Procurement Division)
7. [18-1307](#) Approval of Contract Y18-806-CH, International Drive Transit Feasibility and Alternative Technology Assessment, with HDR Engineering, Inc. in the total contract award amount of \$950,254.08. ([Community, Environmental and Development Services Department Transportation Planning Division] Procurement Division)
8. [18-1308](#) Approval and execution of Fourth Amendment to Lease Agreement between Orange County and Central Florida Young Men's Christian Association, Inc.

(YMCA) and delegation of authority to the Real Estate Management Division to exercise renewal options and furnish notices required or allowed by the lease, as needed for Tangelo Park YMCA 5160 Pueblo Street, Orlando, Florida 32819 Lease File #5016. District 6. (Real Estate Management Division)

9. [18-1309](#) Approval of Utility Easement from CR535 Lakeside Village Properties LLC to Orange County and Subordination of Encumbrances to Property Rights to Orange County from Branch Banking and Trust Company and authorization to record instruments for Frye Center PD/Lakeside Village Lot 2 NC Permit: B17900297 OCU File #90346. District 1. (Real Estate Management Division)

10. [18-1310](#) Approval of Utility Easement from Keeper Investments, LLC to Orange County and Subordination of Encumbrances to Property Rights to Orange County from Florida Capital Bank, N.A. and authorization to record instruments for First Choice Pediatrics Permit #B16900863 OCU File #86629. District 5. (Real Estate Management Division)

E. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. [18-1311](#) Approval and execution of Orange County, Florida, Resolutions Establishing Special Assessment Liens for Lot Cleaning Services and approval to record Special Assessment Liens on property cleaned by Orange County, pursuant to Orange County Code, Chapter 28, Nuisances, Article II, Lot Cleaning. Districts 1, 2, 3, 5, and 6 (Code Enforcement Division)

- LC 18-0656 LC 18-0624 LC 18-0572 LC 18-0582 LC 18-0658
- LC 18-0608 LC 18-0626 LC 18-0460 LC 18-0611 LC 18-0685
- LC 18-0628 LC 18-0749 LC 18-0503 LC 18-0654 LC 18-0686
- LC 18-0616 LC 18-0366 LC 18-0576 LC 18-0657 LC 18-0778

2. [18-1312](#) Authorization for the Code Enforcement Division to pay an invoice in an amount not to exceed \$15,000 for removal of demolition debris located at 1565 Clarcona Road. District 2. (Code Enforcement Division)

3. [18-1313](#) Acceptance of recommendation of the Environmental Protection Commission to approve the request for waiver to Orange County Code, Chapter 15, Article IX, Section 15-342(b) (terminal platform size) with the condition the applicant pay \$1,015 to the Conservation Trust Fund for the Bruce Knox Dock Construction Permit BD-18-02-023. District 1. (Environmental Protection Division)

4. [18-1314](#) Acceptance of recommendation of the Environmental Protection Commission to approve the request for variance to Orange County Code, Chapter 15, Article IX, Section 15-343(a) (side setback distance) for David Leutz and Claire Nardone Dock Construction Permit BD-18-03-040. District

2. (Environmental Protection Division)

5. [18-1315](#) Acceptance of recommendation of the Environmental Protection Commission to approve the request for waiver to Orange County Code, Chapter 15, Article IX, Section 15-342(b) (terminal platform size) with the condition the applicants pay \$580 to the Conservation Trust Fund and approve the request for variance to Orange County Code, Chapter 15, Article IX, Section 15-343(a) (side setback distance) for the Bill and Stephanie Krick Dock Construction Permit BD-18-04-043. District 3. (Environmental Protection Division)
6. [18-1316](#) Approval and execution of Proportionate Share Agreement for Long Property (Wetherbee Road) Boggy Creek Road by and between Charles A. Long, Jr. and Elizabeth A. Long and Orange County for a proportionate share payment in the amount of \$111,800. District 4. (Roadway Agreement Committee)

F. FAMILY SERVICES DEPARTMENT

1. [18-1317](#) Approval and execution of First Renewal Agreement Y17-331 between Orange County, Florida and The Nemours Foundation related to Provision of Vision and Hearing Services. (Head Start Division)
2. [18-1318](#) Approval of the October 2018 Neighborhood Pride Capital Improvement Grant as recommended by the Neighborhood Grants Advisory Board for Pembroke HOA (\$10,000). District 1. (Neighborhood Preservation & Revitalization Office)
3. [18-1319](#) Approval of the October 2018 Neighborhood Pride Entranceway Grants as recommended by the Neighborhood Grants Advisory Board for Rose Bay HOA (\$5,000), Jacaranda Subdivision (\$5,000), and Good Homes Vista Neighborhood (\$5,000). Districts 2 and 6. (Neighborhood Preservation & Revitalization Office)
4. [18-1320](#) Approval of the October 2018 Neighborhood Pride Wall Repair Grants as recommended by the Neighborhood Grants Advisory Board for Brentwood Club HOA (\$10,000) and Lake Conway Shores HOA (\$15,000). Districts 1 and 3. (Neighborhood Preservation & Revitalization Office)

G. HEALTH SERVICES DEPARTMENT

1. [18-1321](#) Approval and execution of Florida Department of Agriculture and Consumer Services Division of Administration State Financial Assistance Recipient Agreement FDACS Contract # 025521 by and between the Florida Department of Agriculture and Consumer Services and Orange County Arthropod Control in the estimated amount of \$41,645.44, for the period of October 1, 2018 through September 30, 2019 and approval for the Mayor or

designee to sign future amendments to this agreement. No county match is required. (Mosquito Control Division)

2. [18-1322](#) Approval and execution of Contract between Orange County Board of County Commissioners and State of Florida Department of Health for Operation of the Orange County Health Department Contract Year 2018-2019. Orange County's total cash contribution in the amount of \$1,419,449 will be submitted to the Health Department in quarterly installments of \$354,862.25.
3. [18-1323](#) Approval and execution of the renewal Paratransit Services License for Florida Medtrans Corp to provide wheelchair/stretchers service. The term of this license is from October 1, 2018 through October 1, 2020. There is no cost to the County. (EMS Office of the Medical Director)
4. [18-1324](#) Approval and execution of the renewal Certificate of Public Convenience and Necessity for Winter Garden Fire Rescue Department to provide Advanced Life Support Transport Service. The term of this certificate is from October 31, 2018 through October 31, 2020. There is no cost to the County. (EMS Office of the Medical Director)
5. [18-1325](#) Approval and execution of Low Income Pool Letter of Agreement by and between Orange County Board of County Commissioners on behalf of Aspire Health Partners Inc. and the State of Florida, Agency for Healthcare Administration in the amount of \$1,343,497 through the Intergovernmental Transfer Program. (Mental Health and Homeless Issues Division)

H. PUBLIC WORKS DEPARTMENT

1. [18-1326](#) Approval of "No Parking" signs installation and replacement in the Tanner Crossings subdivision. District 5. (Traffic Engineering Division)
2. [18-1327](#) Approval of "No Parking" signs installation in Sawgrass Plantation Phases 1A and 1B Sections 1,2,3,4, 5. District 4. (Traffic Engineering Division)
3. [18-1328](#) Approval and execution of School Impact Fee Agreement regarding an Alternative School Impact Fee Calculation for Flamingo Crossings PD #18-003 by and among Flamingo Crossings, LLC, The School Board of Orange County, Florida, and Orange County. District 1. (Traffic Engineering Division)
4. [18-1329](#) Approval and execution of Transportation Impact Fee Agreement regarding an Alternative Impact Fee Calculation for Flamingo Crossings, LLC Housing (#18-004) by and between Flamingo Crossings, LLC and Orange County. District 1. (Traffic Engineering Division)
5. [18-1330](#) Approval of Traffic Control Devices and "No Parking" signs installation in

Watermark Phase 3. District 1. (Traffic Engineering Division)

6. [18-1331](#) Approval of a multi-way stop condition installation at the intersection of Nashville Avenue and 39th Street. District 6. (Traffic Engineering Division)
7. [18-1332](#) Authorization to record the plat of Orlando Medical Office Center. District 4. (Development Engineering Division)
8. [18-1333](#) Authorization to record the plat of Spring Isle Commercial. District 4. (Traffic Engineering Division)

II. INFORMATIONAL ITEMS**

A. COUNTY COMPTROLLER

1. [18-1334](#) Receipt of the following items to file for the record: (Clerk's Office)
 - a. Poitras East Community Development District proposed Fiscal Year 2019 Operations and Maintenance Budget.
 - b. City of Orlando Voluntary Annexation Request at 2158 Rayburn Street (ANX2018-10006). Notice of Proposed Enactment. Proposed Ordinance 2018-51, entitled: An Ordinance of the City Council of the City of Orlando, Florida, annexing to the corporate limits of the City certain land generally located south of Rayburn Street, east of Boggy Creek Road, and north of Tradeport Drive, and comprised of 9.5 acres of land, more or less, and amending the City's boundary description; amending the City's adopted Growth Management Plan to designate the property as Industrial and Industrial/Resource protection on the City's Official Future Land Use Maps; designating the property as the Planned Development Zoning District, within the Air Commerce Park Planned Development, on the City's Official Zoning Maps; amending the Air Commerce Park Planned Development to include the property in the legal description and the development plan; providing for amendment of the City's Official Future Land Use and Zoning Maps; providing for severability, correction of scrivener's errors, permit disclaimer, and an effective date. A public hearing on this Ordinance will be held during Council's regular meeting beginning at 2:00 p.m., in Council Chambers, 2nd floor, Orlando City Hall, 400 S. Orange Ave., Orlando, Florida.

This item was received and filed.

III. DISCUSSION AGENDA

A. COMMISSIONER'S REPORT

1. [18-1335](#) Commissioner Siplin would like to discuss Waiver of Application Fee for Variance.

A motion was made by Commissioner Siplin, seconded by Commissioner Bonilla, to grant George Tiedemann's request to waive the variance application fee of \$638, with the understanding that a Board decision granting this waiver should not be construed and cannot be construed by Mr. Tiedemann or anyone else as indicating that the BZA or this Board will decide when it reviews its variance request. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

B. ADMINISTRATIVE SERVICES DEPARTMENT

1. [18-1336](#) Selection of one firm and an alternate to provide Special Magistrate for Code Enforcement Division, Request for Proposals Y18-1106-MV, from the following two firms, listed alphabetically:

- DeBeaubien, Simmons, Knight, Mantzaris & Neal, LLP
- HAWM Law, PLLC

([Community, Environmental and Development Services Department Code Enforcement Division] Procurement Division)

A motion was made by Commissioner VanderLey, seconded by Commissioner Thompson, to appoint DeBeaubien, Simmons, Knight, Mantzaris & Neal, LLP, 475.17 points, as the selected firm; and further, appoint HAWM Law, PLLC, 330 points, as the selected ranked alternate. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

2. [18-1337](#) Selection of one firm and an alternate to provide Woodbury Road Roadway Conceptual Analysis (RCA) Study (from Lake Underhill Road to State Road 50), Request for Proposals Y18-810-CH, from the following two firms, listed alphabetically:

- Inwood Consulting Engineers, Inc.
- WSP USA Inc.

([Community, Environmental and Development Services Department Transportation Planning Division] Procurement Division)

A motion was made by Commissioner VanderLey, seconded by Commissioner Love, to appoint Inwood Consulting Engineers, Inc., 435 points, as the selected firm; and further, appoint WSP USA Inc., 330 points, as the selected ranked alternate. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

C. FAMILY SERVICES DEPARTMENT

1. [18-1338](#) Mayor's Youth Leadership Employment and Development Success Program (OCLEADS). (Community Action Division)

The Board took no action.

D. COUNTY MAYOR

1. [18-1339](#) Open discussion on issues of interest to the Board.

There were no open discussion items submitted for the October 2, 2018 Board meeting.

IV. WORK SESSION AGENDA

A. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. [18-1341](#) Parking in Residential Areas.

(This item was deferred until later in the afternoon.)

V. RECOMMENDATIONS

1. [18-1342](#) September 6, 2018 Board of Zoning Adjustment Recommendations

A motion was made by Commissioner VanderLey, seconded by Commissioner Thompson, to approve the recommendations, with the exception of Case # SE-18-07-077, Hudson Fortune (Board called); Case # VA-18-09-119, Aracelia Cuevas (case continued), which were pulled from the recommendations; subject to the usual right of appeal by any aggrieved party. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

VI. PUBLIC HEARINGS

1. [18-1140](#) Substantial Change

Jay R. Jackson, P.E., Kimley-Horn and Associates, Inc., VOA-Nerbonne Planned Development / Land Use Plan (PD / LUP), Case # CDR-18-03-076, amend plan; District 1 (Continued from October 2, 2018)

Consideration: A Change Determination Request (CDR) to amend the current Land Use Plan (LUP) to add a conversion matrix for Tract 3 to allow a self-storage use, and convert twenty-three (23) hotel rooms to 94,500 square feet of self-storage uses. This request is also associated with a Transportation Impact Fee Agreement; pursuant to Orange County Code, Chapter 30.

Location: District 1; property generally located south of International Drive, east of Daryl Carter Parkway extension; Orange County, Florida (legal property description on file in Planning

Division)

A motion was made by Commissioner VanderLey, seconded by Commissioner Thompson, to continue the public hearing until October 16, 2018, at 2 p.m. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

2. [18-914](#) Substantial Change

Linda Dodge, Orlando Executive Park, LLC., The Home Depot at Lee Road and I-4 Preliminary Subdivision Plan (PSP), Case # CDR-18-01-006, amend plan; District 2 (Continued from July 31, August 21, and October 2, 2018)

Consideration: This Preliminary Subdivision Plan (PSP) substantial change is a request to remove the September 18, 2001, BCC Condition of Approval #3, which among other things required the existing billboard to be removed at the termination of the lease agreement (July 13, 2013), with no lease options permitted; pursuant to Orange County Code, Sections 34-69 and 30-89.

Location: District 2, property generally located north of Lee Road/ West of Interstate 4; Orange County, Florida (legal property description in Planning Division)

The following person addressed the Board: Craig Swygert.

A motion was made by Commissioner Love, seconded by Commissioner Clarke, to direct staff to codify an agreement and bring forward to the Board on October 30, 2018 meeting; and further, continue the public hearing until October 30, 2018, at 2 p.m. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

3. [18-1151](#) Substantial Change

Donn Sharpe, Lennar Homes, LLC, Springhill Planned Development / Springhill Phases 1B-2, 1B-3, 1B-4 & 1B-5 Preliminary Subdivision Plan, Case # CDR-18-06-208, amend plan; District 1

Consideration: Substantial change request is to amend the Springhill Phases 1B-2, 1B-3, 1B-4 & 1B-5 Preliminary Subdivision Plan to grant a waiver from Orange County Code Section 38-1384(g)(2), to allow for a minimum garage setback from the nearest adjacent plane of the primary structure of zero feet in lieu of 10 feet for lots 162, 170, and 171 of the Storey Grove Phase 1B-2 plat only; pursuant to Orange County Code, Chapter 34, Article III, Section 34-69 and Chapter 30, Article 30, Section 30-89

Location: District 1; property generally located South of Hickorynut Lake / West of Avalon Road; Orange County, Florida (legal property description on file in Planning Division)

A motion was made by Commissioner VanderLey, seconded by Commissioner Love, to make a

finding of consistency with the Comprehensive Plan; and approve the substantial change request subject to the conditions of approval listed under the Development Review Committee recommendation in the Staff Report. The motion carried by the following vote:

Aye: 7 - Mayor Jacobs, Commissioner Love, Commissioner Thompson, Commissioner Clarke, Commissioner VanderLey, Commissioner Bonilla, and Commissioner Siplin

Adjourn as the Orange County Board of County Commissioners and convene as the Lake Conway Water and Navigation Control District Board

4. [18-1150](#) Purchase of Land Owned by the Board of Trustees of the Internal Improvement Trust Fund Public Hearing

City of Belle Isle, Cross Lake Road on Lake Conway, purchase lands owned by the Board of Trustees of the Internal Improvement Fund; District 3

Consideration: A request from City of Belle Isle to purchase land owned by the Board of Trustees of the Internal Improvement Trust Fund for property generally located at Cross Lake Road on Lake Conway, pursuant to Orange County Code, Chapter 33, Special Districts, Article II, Lake Conway Water and Navigation Control District, Section 33-41

Location: District 3; Section 18, Township 23 South, Range 30 East; Orange County, Florida (legal property description on file in Environmental Protection Division)

This public hearing was cancelled.

Adjourn as the Lake Conway Water and Navigation Control District Board and reconvene as the Orange County Board of County Commissioners

IV. WORK SESSION AGENDA (Deferred)

A. COMMUNITY, ENVIRONMENTAL AND DEVELOPMENT SERVICES DEPARTMENT

1. [18-1341](#) Parking in Residential Areas.

The Board took no action.

√ The notated public hearing is quasi-judicial in nature. As such, any verbal or written communication with a member of the Board of County Commissioners prior to today's quasi-judicial hearing should be disclosed on the record or made a part of the record during the public hearing by or on behalf of the party who communicated with the Board member to allow any interested party an opportunity to inquire about or respond to such communication. Failure to disclose any such communication may place the party who ultimately prevails at the quasi-judicial hearing at risk of having the Board's decision overturned in a court of law due to prejudice against the party who was not privy to the ex parte communication.

Information regarding meetings held at the County Administration Building between any member of the Board and an outside party may be obtained at <http://www.orangecountyfl.net/visitors/reports/MeetingsReportPage.asp>.

ADJOURNMENT: 3:28 p.m.

ATTEST:

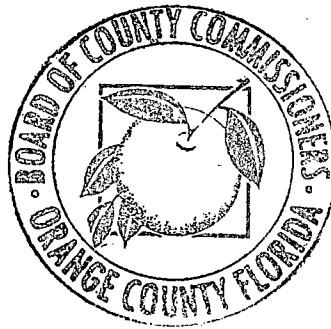



County Mayor Teresa Jacobs

Date: OCT 30 2018

ATTEST SIGNATURE:

 Phil Diamond
County Comptroller as Clerk





Katie Smith
Deputy Clerk

* * *

Any person wishing to appeal any decision made by the Board of County Commissioners at this meeting will need a record of the proceedings. For that purpose, such person may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act (ADA), if any person with a disability as defined by the ADA needs special accommodation to participate in this proceeding, then not later than two (2) business days prior to the proceeding, he or she should contact the Orange County Communications Division at (407) 836-5517.

Para mayor información en español, por favor llame al (407) 836-3111.

NOTE: Reports from the County Mayor, the County Commissioners, the County Administrator, and the County Attorney may be presented at unscheduled times throughout the day, depending on the length of time required for advertised public hearings.

Copies of Specific Project Expenditure Reports and Relationship Disclosure Forms are not included with agenda items unless there is a listed expenditure or disclosure. Copies of these completed reports and forms may be obtained by contacting the relevant Department/Division Office.