



Legislation Text

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Interoffice Memorandum

DATE: June 14, 2024

TO: Mayor Jerry L. Demings and County Commissioners

FROM: Carrie Mathes, CFCM, NIGP-CPP, CPPO, C.P.M., Manager II, Procurement Division

CONTACT: Angela Chestang, Manager II, Citizens' Commission for Children

PHONE: 407-836-6541

SUBJECT: Approval of Amendment No. 5, Contract Y22-2411, Food Distribution Programming

ACTION REQUESTED:

Approval of Amendment No. 5, Contract Y22-2411, Food Distribution Programming, Federal Subrecipient Agreement, with Second Harvest Food Bank of Central Florida, Inc., in the amount of \$2,000,000, for a revised total contract amount of \$16,000,000. [(Community and Family Services Department, Citizens' Commission for Children] Procurement Division)

PROCUREMENT:

This amendment will extend the performance period from September 30, 2024, through September 30, 2026, and adds \$1,000,000 for food distribution events for the Mayor and Commissioners and \$1,000,000 to continue mobile food drops and capacity building for food pantries.

FUNDING:

Funds are available in account number 5896-019-8614-8610. Funding is provided through the American Rescue Plan Act of 2021 Coronavirus Local Fiscal Recovery Fund (the "Recovery Fund").

APPROVALS:

The Citizens' Commission for Children concurs with this request.

REMARKS:

On December 14, 2021, the Board authorized award of Contract Y22-2411 to Second Harvest Food Bank of Central Florida, Inc., in the total contract award amount of \$8,000,000. This subaward was issued from the Recovery Fund allocation received by the County on May 18, 2021.

Previous contract amendments are as follows:

Amendment No. 1: Changed the performance period to end on September 30, 2024, and increased

the contract total by \$1,000,000, for a revised total contract amount of \$9,000,000. Exhibit A was replaced in its entirety by Exhibit A (Amendment #1). Exhibit B was replaced in its entirety by Exhibit B (Amendment #1). Exhibit C was replaced in its entirety by Exhibit C (Amendment #1). Board approved on May 10, 2022.

Amendment No. 2: Extended the project schedule deadlines from December 21, 2022, through March 31, 2023. Reallocated budget funding. Exhibit C (Amendment #1) was replaced in its entirety by Exhibit C (Amendment #2).

Amendment No. 3: Reallocated budget funding. Exhibit C (Amendment #2) was replaced in its entirety by Exhibit C (Amendment #3).

Amendment No. 4: Increased the contract by \$5,000,000, for a revised total contract amount of \$14,000,000. Exhibit C (Amendment #2) was replaced in its entirety by Exhibit C (Amendment #3).